

# WELTON BY LINCOLN PARISH COUNCIL

## Flag Flying Policy

### Introduction

National, Regional and Commemorative Flags are traditionally flown for various reasons: to show allegiance, support, respect or to celebrate. Welton-by-Lincoln Parish Council (the Council) is free to fly the Flags at its discretion, but in doing so will be steered by national guidance

<https://www.gov.uk/guidance/designated-days-for-union-flag-flying> and will be sensitive to the views of all sectors of its community and will never use flags for political purposes.

### Flag Flying Practice

Flags flown on Council premises will adhere to prevailing planning guidance as amended from time to time.

Flags will be flown at full mast in accordance with prevailing national guidance save the following circumstances:-

- From the announcement of the death up to the funeral of the Sovereign, except on Proclamation Day (the Day of the announcement of the Accession of the new Sovereign), when the flags are hoisted right up from 11:00am to sunset
- In the event of the death of a member of the Royal Family, flags should be lowered from the day of death to the day of the funeral, subject to special commands from His Majesty in each case,
- At the discretion of the Chairman, to commemorate local civic and community dignitaries who have recently passed away, including representative Members of Parliament Parish, District and County Councilors, a serving officer in the Armed Forces from the Parish.

The Union Flag and the St Georges Flag will be routinely flown on the flagpole situated at the Parish Office between 23 April St Georges day and the Friday before advent Sunday each year.

Flags will not normally be flown during severe weather warnings or during planned maintenance at the Parish Office.

### Other considerations

Flags will only be erected by named guardians and employees of the Parish Council in order to comply with Health & Safety and insurance requirements.

When not on display flags will be stored at Manor Park.

When a flag becomes tattered or faded and is no longer in a suitable condition for use, it should be immediately replaced. The damaged flag should be destroyed in a dignified way, for example by burning, tearing or cutting into strips that no longer resemble the original flag.

### Review

Within 3 years, or as appropriate, the Council will review and update this policy.

Date of Adoption by Full Council	12 January 2026
Policy Version Number	2
Date of Next Review	No later than 31 January 2029