

JOB DESCRIPTION – LITTER OPERATIVE

RESPONSIBLE TO: The Clerk to the Council

REPORTING TO: Facilities Team Lead

JOB PURPOSE: The purpose of this post is to support the Parish Council by keeping the parish clean and tidy by the regular removal of litter, in accordance with the relevant legislation and with specific emphasis on Health and Safety.

MAIN AREAS OF WORK: Manor Park Sports Club, playing fields, parks and around the village of Welton.

The role is for 6 hours per week over 3 days, usually Monday/Wednesday/Friday 7.00am – 9.00am at the current rate of £12.21 per hour.

For an application form and job description:

e-mail: clerk@welton-by-lincoln-pc.gov.uk

See our website: www.welton-by-lincoln-pc.gov.uk

CORE DUTIES/ACTIVITIES:

- To keep all areas of the village clean, tidy and free from litter.
- Emptying litter bins, dog bins, etc. as required by the Council.
- To maintain a stock of equipment/materials, under the direction of the Facilities Team Lead.
- To follow Health & Safety guidelines.
- To report any noted defects around the village to the Clerk or the Facilities Team Lead for their attention.
- To carry out any reasonable duties as requested.
- You will be provided with the relevant protective workwear and equipment.

Note: This job description outlines the main duties and responsibilities of the position at the date written. It is prepared for the benefit of both the post holder and the council in understanding the prime functions of the post as currently defined. It should not be regarded as exclusive or exhaustive as there may be other duties and responsibilities created by legislation or taken on by the council in response to the changing needs of the village.