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A meeting of the **Management & Audit Committee** will take place in the **Parish Office** on **Tuesday 24<sup>th</sup> September 2019** at **7.30pm**. All members of the Council are requested to attend, if possible. The meeting is open to the public. Prior to the start of the meeting a public forum of not more than 15 minutes will be held. The public may address the council on current matters or issues that may become future agenda items.

## AGENDA

**1. Chairman's remarks.**

**2. To receive apologies and resolve to accept reasons for absence.**

**3. Disclosure of pecuniary interests**

*Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.*

**4. Notes of the meeting held on 6<sup>th</sup> March 2019 to be approved and signed as the minutes.**

**5. Clerk's Report (for information only).**

**6. Correspondence** for information only as per attached list.

To note general correspondence (publications and letters are available for inspection in the Parish Office).

**7. Financial:**

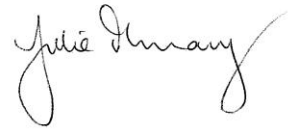
- a) To receive details of the Council's income, expenditure and Ear Marked Reserves at 31.8.19.
- b) To consider transferring funds into a CCLA or other bank/investment account.
- c) To discuss budget requirements for 2020/2021 and review the 5 hours awarded for additional resources in March.
- d) To scrutinise the new Financial Regulations for recommendation to Full Council to adopt.

**8. Audit matters:**

- a) To receive the most recent Internal Auditor's report.
- b) To receive the External Auditor's report.

**9. Management matters:**

- a) To receive the Health & Safety Audit report and take any required action.
- b) To confirm the application for a fuel card in the name of Welton Parish Council.

A handwritten signature in black ink, appearing to read 'Julie Murray', with a stylized, cursive script.

Julie Murray, PSLCC  
Clerk to Welton-by-Lincoln Parish  
Council  
16 September 2019