

A meeting of the **Management & Audit Committee** will take place in the **Parish Office** on **Tuesday 1st May 2018 at 7.30pm**. All members of the Council are requested to attend, if possible. The meeting is open to the public. Prior to the start of the meeting a public forum of not more than 15 minutes will be held. The public may address the council on current matters or issues that may become future agenda items.

AGENDA

1. Chairman's remarks.

2. To receive apologies and resolve to accept reasons for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Notes of the meeting held on 30th January 2018 to be approved and signed as the minutes.

5. Clerk's Report *(for information only).*

6. Correspondence for information only as per attached list.

To note general correspondence (publications and letters are available for inspection in the Parish Office).

7. Financial:

To receive details of the Council's income, expenditure and Ear Marked Reserves at 31.3.18.

8. Audit matters:

- To receive the internal auditor's report.
- To receive the Statement of Accounts for 2017/2018 prior to signing off at Full Council.

9. Management matters:

- To consider increasing the Deputy Clerk's hours.
- To discuss the presentations given at the Annual Parish Meeting regarding the transfer of land and its possible uses contained in the 106 Agreement for the development land off Prebend Lane and take any required action.
- To consider redeeming the Public Works Loan from monies in Reserves and take any action required.
- To consider new policies to comply with the new GDPR Regulations for recommendation of adoption to Full Council.
- To review the new Model Standing Orders for recommendation of adoption to Full Council.
- To consider recommending to Full Council the purchase of a Safe for safekeeping of documents.

Julie Murray

Julie Murray, PSLCC

Clerk to Welton-by-Lincoln Parish Council

24 April 2018