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A meeting of the **Management & Audit Committee** will take place in the **Parish Office** on **Tuesday 16th October 2018** at **7.30pm**. All members of the Council are requested to attend, if possible. The meeting is open to the public. Prior to the start of the meeting a public forum of not more than 15 minutes will be held. The public may address the council on current matters or issues that may become future agenda items.

AGENDA

1. Chairman's remarks.

2. To receive apologies and resolve to accept reasons for absence.

3. Disclosure of pecuniary interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

4. Notes of the meeting held on 12th September 2018 to be approved and signed as the minutes.

5. Clerk's Report *(for information only).*

6. Correspondence for information only as per attached list.

To note general correspondence (publications and letters are available for inspection in the Parish Office).

7. Financial:

- To receive details of the Council's income, expenditure and Ear Marked Reserves at 30.9.18.
- To give consideration to budget requirements for 2019/2020

8. Audit matters:

- To note that the External Auditor has issued an Interim Report which has been published as required.

9. Management matters:

- To consider matters in relation to the transfer of the development land off Prebend Lane and take any required action.
- To consider employing an additional Facilities Assistant/Litter Collector.

Julie Murray

Julie Murray, PSLCC
Clerk to Welton-by-Lincoln Parish Council
9 October 2018