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Notice is hereby given that a meeting of **Welton-by-Lincoln Parish Council** will be held via video conference on **Monday 8<sup>th</sup> February 2021** commencing at **7:30pm**.

Prior to the start of the meeting, time will be allowed for members of the public to ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate, will become an agenda item at the next appropriate meeting. Reports from County and District Councillors and the Police may be given at this time.

**Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting will be held via video conference:**

**Prior to the start of the meeting Jeanette Holden, Good Neighbourhood Scheme Project Officer will give a PowerPoint presentation at 7.00pm**

Link to join our Zoom meeting:

<https://us02web.zoom.us/j/89070054722?pwd=OUJlEYnBuWEZkTER6ZlhhYUUtVMUVDZz09>

Meeting ID: 890 7005 4722

Passcode: 422074

## **AGENDA**

1. Chairman's opening remarks.
2. To resolve to accept apologies and reasons for absence.
3. To consider applications for co-option to the vacant seat.
4. **To receive any declarations of interest**  
Members are hereby reminded that, under the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
5. Notes of the meeting held via video conference on the 14<sup>th</sup> December 2020 to be approved and the Chairman to sign them as the agreed minutes.
6. **Clerk's Report**
7. **Financial matters:**
  - a) To receive details of income and expenditure to 31.1.21.
  - b) To sign and witness the precept demand for 2021/2022 for submission to WLDC.
  - c) To consider renewing membership of the LALC Annual Training Scheme from 1<sup>st</sup> April.
  - d) To resolve the annual grant of £150.00 for the War Memorial Flower Fund in 2021.
  - e) To consider the renewal of the van lease for a new 3 year term.
  - f) To approve the Clerk's attendance at the virtual Practitioners' Conference.
  - g) To consider a request from LIVES for a financial contribution.

- h) To consider quotes for the purchase of blinds for the Parish Office.
- i) To receive the Internal Auditor's reports for December 2020 and January 2021.
- j) Ratification of accounts paid in December 2020 and January 2021. (List circulated)

#### 8. Planning:

- a) To receive comments/observations on planning applications submitted to WLDC – list circulated.
- b) To review and comment on the following WLDC Consultations:  
*142237 – 26 Cliff Road – two storey rear extension*  
*142240 – Corner View 14a Norbeck Lane – loft conversion and two storey rear extension*

#### 9. To receive reports and notes of meetings from Councillors:

Councillors are requested to report from meetings they have attended on outside bodies and other organisations at which they have represented the Council including the Village Hall Trust Committee, Welton Moncé Family Twinning Group and Christ's Hospital Endowment Trust.

**Facilities & Recreation Committee held on 18<sup>th</sup> January 2021**

**Amenities & Services Committee held on 25<sup>th</sup> January 2021**

#### 10. Council and Committees:

- a) To consider a date and format for the Annual Parish Meeting.
- b) To consider making alterations to the Parish Office.

#### 11. Good Neighbour Scheme – Following the PowerPoint presentation prior to the start of the meeting; to consider taking part in the scheme and take any action required.

#### 12. Councillors' Reports:

Councillors' reports and items for inclusion on the next agenda. Councillors are requested to report any matters of information not included elsewhere on the agenda and to raise items for future agendas.  
***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

#### 13. To resolve to exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to allow consideration to be given to the following employment matters:

##### Employment Matters:

- a) To ratify the appointment of the Administration Assistant.
- b) To agree a date for the Personnel Panel to meet and carry out the Clerk's Annual Appraisal, review wages, contracts, etc. in March.
- c) To consider carrying leave entitlement over to next year for employees.
- d) To discuss a personnel matter and take any action required.



A handwritten signature in black ink that reads "Julie Murray".

**Julie Murray, PSLCC**  
**Clerk to Welton-by-Lincoln Parish Council**  
**3 February 2021**