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Notice is hereby given that a meeting of **Welton-by-Lincoln Parish Council** will be held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton, LN2 3PA on **Monday 10th October 2022** commencing at **7.30pm**.

Prior to the start of the meeting, time will be allowed for members of the public to ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate, will become an agenda item at the next appropriate meeting. Reports from County and District Councillors and the Police may be given at this time.

One minute's silence will be observed prior to the start of the meeting in respect for the passing of HM Queen Elizabeth II.

AGENDA

1. Chairman's opening remarks.
2. To resolve to accept apologies and reasons for absence.
3. **To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.**
Members are hereby reminded that, under the Localism Act 2011, a member with a disclosable pecuniary interest of which they are aware in a matter who attends a meeting of the council at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
4. To approve as a correct record the notes of the meeting held on the 11th July 2022 and authorise the Chairman to sign as the official minutes.
5. **Clerk's Report**
6. **Financial matters:**
 - a) To receive details of income and expenditure to 30.9.22.
 - b) To consider quotes for checking the electrics in the Parish Office.
 - c) To consider quotes for replacing the office chairs.
 - d) To receive a report from the Clerk on the renewal of utility suppliers.
 - e) To consider quotes to replace the downstairs window and front door to the Parish Office.
 - f) To receive the External and Internal Auditor's reports.
 - g) Ratification of accounts paid. (List circulated)
7. **Planning:**
 - a) To receive comments/observations on planning applications submitted to WLDC – list circulated.
 - b) To make comments/observations on the following planning applications:
145506 – Blakelands, 56 Ryland Road - application for a single storey side extension
145539 – 10 Dunholme Road - application for proposed garden annex

8. To receive reports and notes of meetings from Councillors:

Councillors are requested to report from meetings they have attended on outside bodies and other organisations at which they have represented the Council including the Village Hall Trust Committee, Welton Moncé Family Twinning Group and Christ's Hospital Endowment Trust.

Police Report

Facilities & Recreation Committee held on 26th July 2022

Heritage & Events Committee held on 5th September 2022

9. Council and Committees:

- a) To receive the updated Standing Orders (Section 18 only).
- b) To receive an email from Scampton PC and consider an appropriate response.
- c) To nominate members to attend the LALC AGM on 12th October.
- d) To receive a request from the School Friends of Welton St Mary's Primary Academy to nominate a member to sit on the judging panel for the Scarecrow Trail.
- e) To pass a resolution to sign up to the Civility and Respect Pledge.

10. Councillors' Reports:

Councillors' reports and items for inclusion on the next agenda. Councillors are requested to report any matters of information not included elsewhere on the agenda and to raise items for future agendas.

Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

11. To resolve to exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to allow consideration to be given to the following employment matter:**12. Employment Matter:**

To consider a recommendation from the Personnel Panel for the appointment of a part-time Administration Assistant.

Julie Murray

Julie Murray, PSLCC
Clerk to Welton-by-Lincoln Parish Council
5th October 2022