

Notice is hereby given that a meeting of **Welton-by-Lincoln Parish Council** will be held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton, LN2 3PA on **Monday 14th September 2026** commencing at **7.30pm**. Prior to the start of the meeting, time will be allowed for members of the public to ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate, will become an agenda item at the next appropriate meeting.

AGENDA

1. Chairman's remarks.
2. To resolve to accept apologies and reasons for absence.
3. **Disclosure of pecuniary interests**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
4. To approve as a correct record the notes of the meeting of the Parish Council held on the 13th July 2026 and authorise the Chairman to sign as the official minutes.
5. **Clerk's Report**
6. **Financial:**
 - a) To receive details of income and expenditure to 31.8.26.
 - b) To consider transferring funds into a new account with the Hinckley & Rugby Building Society.
 - c) To consider a request from Lincoln & Lindsey Blind Society for a financial contribution.
 - d) To approve making an amendment to Section 1 Assertion 4 of the AGAR for the financial year ending 31st March 2026.
 - e) To receive the Internal Auditor's report.
 - f) Ratification of accounts paid. (List circulated)
7. **Planning:**
 - a) To receive comments/observations on planning applications submitted to WLDC – list circulated.
 - b) To make comments/observations on the following planning applications:
WL/2026/00700 – Ashfield Cottage, Church Lane - application for proposed garage with garden store and gated entrance along with associated works.
Trees:
WL/2026/00669 - Land Adjacent to 5 Barnes Wallis Court
T1 - Ash - Remove SE stem back to main union, requiring one cut of ~350mm. Remove lateral limb at 6m to SW, requiring one cut of ~200mm. Reduce remaining crown spread to SE over garden from 3.5m to 2m, requiring cuts of up to ~75mm. Crown lift over garden to SE from 3.5m to 6m requiring cuts of up to ~75mm. Crown lift whole remaining tree from 2m to 5.5m, requiring cuts of up to ~100mm. T12 of Tree Preservation Order Welton 1986

WL/2026/00766 - Beatrice House, Vicarage Lane - Notice to carry out tree works: T2 Beech – Removal of tree to leave 10ft of trunk. Within the Welton conservation area.

- c) To receive the Publication of the Central Lincolnshire Housing and Economic Land Availability Assessment (HELAA).

8. To receive reports and notes of meetings from Councillors:

Councillors are requested to report from meetings they have attended on outside bodies and other organisations at which they have represented the Council including the Village Hall Trust Committee, Welton Moncé Family Twinning Group and Christ's Hospital Endowment Trust.

Amenities & Services Committee held on 20th July 2026

Facilities & Recreation Committee held on 21st July 2026

9. Village Hall:

To receive an update on the current situation regarding the transfer.

10. Council and Committees:

- a) To consider the review of Committee Structure and Responsibilities and adopt the revised Terms of Reference.
- b) To further review the Terms of Reference for the Village Hall Committee.
- c) To nominate a member to the Appeals Panel.
- d) To update the team leaders etc, for the Emergency Plan.
- e) To consider the process that should be followed for water use during this period of drought and review the Environmental Policy.
- f) Policies and documents for adoption:
 - Bereavement and Compassionate Leave Policy
 - Dignity at Work Policy
 - Disciplinary and Grievance policy
 - Information and Data Security Policy
 - Press and Media Policy
 - Publication Scheme
 - Reserves Policy
 - Risk Assessment Policy
 - Whistleblowing Policy

11. Councillors' Reports:

Councillors' reports and items for inclusion on the next agenda: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

12. To resolve to exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to allow consideration to be given to the following employment matters.

13. Employment Matters:

To ratify the employment of an Administration Assistant.

Julie Murray

Julie Murray, PSLCC
Clerk to Welton-by-Lincoln Parish Council
8 September 2026