

A meeting of the Management & Audit Committee was held in the Parish Office
On Tuesday 16th October 2018 at 7.30pm

Present: Cllrs A Greenway (Chairman), Mrs M Chapman, M Powell, E Reall, A Lowen and R Pikett

Clerk: Mrs Linda Blankley

18/10/26 Chairman's remarks

The Chairman welcomed everyone to the meeting.

18/10/27 Apologies for Absence

On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllr Mrs van Gelderen having considered and accepted her reason for absence.

18/10/28 Declarations of Interest

There were no declarations of interest.

18/10/29 Minutes

On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote that the notes of the meeting held on 12th September 2018 be approved and signed as the minutes.

18/10/30 Clerk's report

The Clerk had no matters to report

18/10/31 Correspondence

There was no correspondence to consider.

18/10/32 Financial Matters

- Members were provided with a financial report to 30th September 2018.
- Following a proposal by Cllr Pikett, seconded by Cllr Powell the Committee unanimously approved the budgets as put forward by Committees totalling a precept requirement of £149,387 a 6.5% increase on 2018/19.

18/10/33 Audit

- On a proposal from Cllr Greenway, seconded by Cllr Reall it was unanimously **RESOLVED** that there was no Internal Auditors report to note on this occasion.
- The Committee noted that the External Auditor has issued an Interim Report as they had been unable to complete some Audits within the required timescale. The Interim Audit has been published on the website as required.

18/10/34 Management Matters

- On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman it was unanimously **RESOLVED** that the Clerk should correspond with the Living Well Group and invite the Founder Members only to a meeting with Councillors to defer any further meetings regarding the Prebend Lane land until such time as it is pending handover and to keep lines of communication with the group open for any other matters in the interim period.
- On a proposal by Cllr Greenway, seconded by Cllr Mrs Chapman it was unanimously **RESOLVED** that 6 additional hours (to a total of 20 hours) for litter picking and other duties as required be approved in the 2019/20 budget above those funded in 2018/19 either to existing staff or a new recruit.