

A meeting of Welton-by-Lincoln Parish Council was held via Video Conference on Monday 8th March 2021 at 7.30pm

Present: Cllrs A Greenway (Chairman), Mrs M Chapman (Vice-Chairman), N Hornsey, R Fletcher, R Lobley, Mrs S Watson, A Lowen, M Powell and G Briggs

Clerk: Mrs Julie Murray

Also Present: Alison Hemsley (Administration Assistant) and 1 member of the public

A public participation session took place prior to the official start of the meeting.

21/03/01 Chairman's remarks

The Chairman welcomed everyone to the meeting.

21/03/02 Apologies

On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllr Mrs Grimble, having considered and accepted her reason for absence. Cllr Pikett was unable to join the meeting due to technical issues. The Police sent apologies.

21/03/03 Co-option

No applications have been received.

21/03/04 Disclosure of pecuniary interests

None declared.

21/03/05 Minutes

On a proposal from Cllr Greenway, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote that the notes of the meeting held via video conference on 8th February 2021 were approved and signed as the minutes.

21/03/06 Clerk's Report

The Clerk reported that there is a leak in the flat roof at the rear of the Parish Office for which quotes are being sought. She also reported the resignation of Daniel Callaghan due to personal responsibilities that are such that he is unable to have the time to commit to the council in the future.

21/03/07 Finance Matters

- a) Members received details of income and expenditure to 28.2.21
- b) Damage to the Parish Office roof – deferred waiting for quotes.
- c) New blinds for the Parish Office – On a proposal from Cllr Fletcher, seconded by Cllr Powell, it was **RESOLVED** following a unanimous vote to accept the quote from 247Blinds.
- d) Re-valuation of the Parish Office and Manor Park pavilion - On a proposal from Cllr Greenway, seconded by Cllr Hornsey, it was **RESOLVED** following a unanimous vote to accept the quote from Mundy's.
- e) Re-subscribing to Zoom via LALC - On a proposal from Cllr Briggs, seconded by Cllr Lowen, it was **RESOLVED** following a unanimous vote to express an interest dependent on final cost.

7.45pm The Chairman experienced technical issues with the wi-fi connection and Cllr Mrs Chapman (Vice-Chairman) took the Chair.

- f) The Internal Auditor's report was received.
- g) On a proposal from Cllr Hornsey, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

51.99	West Lindsey DC	MPK Waste Management
13.20	TV Licensing	Library TV Licence
165.00	EDF Energy	MPK/Library Electricity A/c
180.00	Lindum Group Ltd	Skip Hire
38.21	Allstar	Fuel for van
4.17	TalkTalk	PO Mobile
247.75	PSA Finance Ltd	Van lease
26.66	Trade UK	Wall panel for storage boxes
111.61	Amazon Business	Hoover for PO
49.40	Mr P Brookes	Refund of AGP Hire
40.00	Welton Bowls Club	Refund of key deposits
840.00	Glendale Countryside Ltd	Village Christmas tree
65.00	Vision ICT Ltd	.gov domain name renewal
150.00	War Memorial Flower Fund	Annual grant for flowers
151.87	PPG Architectural Coatings	Paint for PO
75.90	TalkTalk Business	PO/MPK/Library Telephone/Broad
5,943.16	Wages & Pensions	
133.75	Buildbase	Brown Rock Salt for gritting
39.16	Amazon Business	Portable Wi-fi device - returned fa
41.66	Amazon Business	Portable Wi-fi device
92.79	Viking	Stationery/Cleaning materials/PPE
48.29	Trade UK	PPE - Jacket/gloves
840.15	LMC of Farnham Ltd	Deposit for new van lease
12.00	The Window Cleaner	PO Windows
129.38	Contract Natural Gas Ltd	MPK/Library Gas A/c
6.50	HSBC	Bank charges
36.13	Allstar	Fuel for van
53.84	PPG Architectural Coatings	Paint for PO

21/03/08 Planning

- a) The Planning Report recording applications for consultation and decisions made by WLDC since the last meeting had been circulated with the agenda and Cllr Powell read the report.
- b) The following application has been received for consultation:
142471 – 12 Sudbeck Lane – to erect a 1.8m high timber fence – it was commented that this house is empty - no comments/observations
 The following application has been received since the agenda was issued:
142480 – 8 Sudbeck Lane – to erect 1no dwelling with associated garaging and landscaping – it was agreed to call a Planning & Development Committee meeting in order to discuss this application in more detail as the property is in the Conservation Area.

21/03/09 Meetings

There have been no committee meetings and members had not attended any other meetings.

21/03/10 Council and Committees

- a) Annual Parish Meeting to be held on Thursday 27th May 2021 via Zoom - a presentation by the Good Neighbourhood Scheme Project Officer has been confirmed.
- b) Update on legislation regarding remote meetings – current legislation only to 7.5.21 – there is no update to this legislation currently.
- c) Members had received a draft letter addressed to Sir Edward Leigh MP requesting him to lobby Government to allow remote meetings to continue indefinitely and on a proposal from Cllr Hornsey, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote for the Clerk to write to him on behalf of the council.

8.00pm The Chairman was able to re-join the meeting and took the Chair.

- d) Setting up a Parish Council Facebook page – A discussion to place as to the possible merits and pitfalls of doing this, it was agreed that they have their place and need to be managed pro-actively. It is the modern way of communicating to a wider audience within the community and could be used to signpost to the website which contains much more information than could be placed on a Facebook page. On a proposal from Cllr Lowen, seconded by Cllr Briggs, it was unanimously **RESOLVED** following a vote for the Clerk to set one up on a trial basis with set criteria, she will report at the next meeting.

21/03/11 Councillors' Reports

None

21/03/12 Closed Session

On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote for the Council to move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

21/03/13 Employment Matters

- a) On a proposal from Cllr Greenway, seconded by Cllr Fletcher, it was unanimously **RESOLVED** to accept the terms and conditions of employment and wages with an increase of 2.2% in line with the increase in the National Living Wage for all staff with effect from 1st April 2021.
- b) An appraisal in the usual way was unable to take place this year due to current lockdown guidelines. The Personnel Panel consisting of Cllrs Greenway, Mrs Watson and Powell had discussed via telephone calls, the role of the Clerk and the work she carries out, and taking this into consideration recommends to the council that a 1% pay rise is awarded this year with no incremental increase taking into account the current climate. On a proposal from Cllr Greenway, seconded by Cllr Briggs it was unanimously **RESOLVED** to accept the Personnel Panel's recommendation following the Clerk's appraisal and salary review with an increase of a 1% Cost of Living rise with effect from 1st April 2021. Members thanked the Clerk for the work she and her team have carried out during these challenging times.

The next meeting will take place via video conference on Monday 12th April 2021

Signed: Date:
Chairman, Welton-by-Lincoln Parish Council