

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 14th June 2021 at 7.30pm

Present: Cllrs A Greenway (Chairman), Mrs M Chapman (Vice-Chairman), N Hornsey, R Fletcher, R Lobley, Mrs S Watson, Mrs C Grimble, A Lowen, C Seal, D Pikett and G Briggs

Clerk: Mrs Julie Murray

Also Present: 1 member of the public

A public participation session took place prior to the official start of the meeting.

21/06/01 Chairman's remarks

The Chairman welcomed everyone to the first face-to-face meeting for over a year. Cllr Craig Seal had been co-opted during the lockdown and members introduced themselves to him.

21/06/02 Apologies

On a proposal from Cllr Mrs Grimble, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote to accept apologies from Cllr Powell, having considered and accepted his reason for absence. District Councillor S England and the Police sent apologies.

21/06/03 Co-option

No applications have been received.

21/06/04 Disclosure of pecuniary interests

None declared.

21/06/05 Minutes

On a proposal from Cllr Hornsey, seconded by Cllr Briggs, it was unanimously **RESOLVED** following a vote that the notes of the Annual Meeting of the Parish Council held via video conference on 4th May 2021 were approved and signed as the minutes.

21/06/06 Clerk's Report

The Clerk reported that the next meeting of the Heritage & Events Committee will take place on Monday 5th July at 7.00pm immediately followed by a meeting of the Planning & Development Committee.

21/06/07 Finance Matters

- a) Members received details of income and expenditure to 31.5.21
- b) Comparison of business bank accounts – the Clerk/RFO had put together a sample of recommended savings and deposit accounts for Parish Councils which had been circulated with the agenda. The point of this exercise is to protect monies which are currently all held with HSBC and spread them over several banks to limit the risk under the Financial Services Compensation Scheme which only reimburses a maximum investment of £85,000. The Clerk informed members that Cllr Fletcher and the Internal Auditor had both looked at the recommendations. On a proposal from Cllr Greenway, seconded by Cllr Pikett, it was unanimously **RESOLVED** following a vote that Cllrs Fletcher and Briggs will look at current options and scrutinise the recommendations made by the Clerk/RFO, reporting to the Governance & Finance Committee prior to Full Council's consideration.

- c) New fascias and soffits for the Parish Office – Three quotes had been sought and on a proposal from Cllr Hornsey, seconded by Cllr Briggs, it was **RESOLVED** following a unanimous vote to accept the quote for £1,220 from WMD Joinery Services.
- d) Parish Office Mobile Phone – Several quotes had been sought and on a proposal from Cllr Hornsey, seconded by Cllr Mrs Grimble, it was **RESOLVED** following a unanimous vote to purchase a device from the most economical source.
- e) The Internal Auditor’s report was received.
- f) On a proposal from Cllr Greenway, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

51.99	West Lindsey DC	MPK Waste Management	
13.37	TV Licensing	Library TV Licence	
165.00	EDF Energy	MPK/Library Electricity A/c	
34.62	Allstar	Fuel for van	
30.00	Vintage Inns	Community Award Gift	
50.00	Scothern Nurseries	Community Award Gift	
247.75	PSA Finance Ltd	Van lease	
3.49	Allstar	Admin fee	
4.17	TalkTalk	PO Mobile	
76.85	TalkTalk Business	PO/MPK/Library Telephone/Broadband	
761.00	North Kesteven District Council	MPK Non-domestic rates	
34.72	Amazon Business	Sign holders/Mouse/Click Counter	
99.92	LALC	Annual Zoom License	
42.12	Trade UK	Paint scraper/blades/cutter etc.	
60.00	Chimera Tek	Work to library laptops	
324.00	Machine & Pitche Maintenance Ltd	AGP sweep	
552.98	Glendale Countryside Ltd	Village/Churchyard/MPK Grass cutting	
120.00	Bishop Burton College	Training for Herbicide application	
12.00	The Window Cleamer	PO Windows	
103.25	ESPO	Stationery/PPE/Litter pickers	
7,088.15	Wages & Pensions		
38.15	Mrs J Murray	Petty Cash reimbursement	
175.00	A C Alarms	Fire Alarm Service/Replace faulty light	
150.78	CNG Ltd	MPK Gas A/c	
6.50	HSBC	Bank Charges	
12.00	Smarty	Monthly portable wi-fi fee	
36.11	Allstar	Fuel for van	
487.50	Vision ICT Ltd	Upgrade of website	
90.00	Chimera Tek	Installations on laptops/diagnostics	
606.21	Came & Company	Vehicle insurance renewal	
5.00	Lincolnshire Fieldpaths Assoc	Annual membership subscription	
29.48	The Site Supply Co Ltd	PPE	
20.83	Trade UK	Stain	
30.00	SCIS UK Ltd	IT Maintenance/repair	
97.14	EDF Energy	PO Electricity A/c	
2,153.49	BHIB Ltd	Council Insurance	
35.00	LALC	LCR Magazine subscription	

21/06/08 Planning

- a) The Planning Report recording applications for consultation and decisions made by WLDC since the last meeting had been circulated with the agenda.
- b) The following applications have been received for consultation:
143035 – 19 Roselea Avenue – remove garage and erect rear extension – no comments/observations
142858 – 18 Cliff Road – Listed building consent to replace windows and cladding of the dormer window and rear door and frame – members agreed that these should be replaced with wood and not PVCu
143088 - 12 Fishponds Way - enclosed garden area with terrace above – no comments/observations
143125 - 18 Sudbeck Lane - for a two storey and first floor side extension to connect to existing garage, single storey rear extension with roof terrace and increased height of garage to enable a loft conversion – no comments/observations
- c) The council has received paperwork for the transfer of Public Open Space land from Rippon Homes on the Roman Meadow development (Cow Pasture Way) – they will be paying legal costs for the PC together with the confirmed sum of £15,000 for future maintenance. The Clerk showed members some recent photographs of the area which is in a very poor condition, and the 14 trees that were planted are all dead. On a proposal from Cllr Fletcher, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote that the Clerk will write to our Solicitor stating that prior to the land being adopted the developers should arrange for the land to be cleared and landscaped, replace all the dead trees and confirm that the swales are in working order. Cllr Lobley and the Clerk were appointed to oversee that this work is carried out and once the land is in a satisfactory condition, further consideration will be given by the council to determine if the land should then be transferred into the ownership of the Parish Council.

21/06/09 Meetings

Notes from the following meetings were presented:

Heritage & Events Committee held on 17th May 2021

Facilities & Recreation Committee held on 27th May 2021

No reports from any other meetings were given.

21/06/10 Good Neighbour Scheme

A presentation regarding this scheme was given at the Annual Parish Meeting. Members agreed that they would not wish this to be completely run by the PC or more work put on the office staff, it was really something for a group of volunteers in the village to instigate and the PC would be happy to support them. It was felt that most of the tasks and actions within the scheme are covered by groups or organisations already operating in the village. There is a lack of volunteers generally, it seems to be the same core of people and there could be a potential duplication of services offered. On a proposal from Cllr Briggs, seconded by Cllr Pikett, it was **RESOLVED** following a majority vote (10 for, 1 abstention) not to take any further action at the current time.

21/06/11 Council and Committees

Setting up a Parish Council Facebook page – it was pointed out that the biggest failure is that pages are not checked regularly and kept up to date; it is easy for information to be out of date very quickly, needs to be checked weekly, if not more often. Protection needs to be good. It is a useful tool to disseminate information quickly and to engage young people in the community; it would be a positive move to promote the PC. Pages can be set up with no comments back and it can be closed down if unsuccessful. On a proposal from Cllr Greenway, seconded by Cllr Briggs, it was **RESOLVED** following a majority vote (8 for, 1 against and 2 abstentions) for the Clerk to set one up as a notice board with information only.

21/06/12 Councillors' Reports
None

The next meeting will take place on Monday 12th July 2021

Signed: Date:
Chairman, Welton-by-Lincoln Parish Council