

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 13<sup>th</sup> September 2021 at 7.30pm

**Present:** Cllrs A Greenway (Chairman), Mrs M Chapman (Vice-Chairman), N Hornsey, D Pikett, R Lobley, M Powell, Mrs C Grimble, C Seal and Mrs S Watson

**Clerk:** Mrs Julie Murray

**Also Present:** Mrs Louise Gibbs, Deputy Clerk and 1 member of the public

A public participation session took place prior to the official start of the meeting.

**21/09/01** Election of Chairman

There were two nominations for the Chair, Cllr Greenway, proposed by Cllr Mrs Chapman, seconded by Cllr Hornsey and Cllr Lobley; it was **RESOLVED** by a majority vote that Cllr Greenway is elected Chairman and he signed the Declaration of Acceptance of Office.

**21/09/02** Chairman's remarks

The Chairman welcomed everyone to the meeting and introduced the new Deputy Clerk.

**21/09/03** Apologies

On a proposal from Cllr Mrs Chapman, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Fletcher, Lowen and Briggs having considered and accepted their reasons for absence. The Police and District Cllr Mrs D Rodgers also sent their apologies.

**21/09/04** Co-option

No applications have been received.

**21/09/05** Disclosure of pecuniary interests

None declared.

**21/09/06** Minutes

On a proposal from Cllr Pikett, seconded by Cllr Mrs Chapman, following an amendment to minute 21/07/29b, a vote took place and it was unanimously **RESOLVED** that the notes of the meeting held on 12<sup>th</sup> July 2021 were approved and signed as the minutes.

**21/09/07** Clerk's Report

The Clerk reported that the external audit had been returned with a comment relating to the figures in Box 9 of the AGAR not being inserted correctly. With regard to the alterations to the Parish Office, now that we are back to two people in the office, it seems uneconomical to carry these out. I shall proceed with replacing the doors and painting which was included in the quote, a saving of approximately £350.00.

**21/09/08** Finance Matters

- a) Members received details of income and expenditure to 31.8.21
- b) **To replace the flooring in the Parish Office** - 3 quotes had been received and on a proposal from Cllr Hornsey, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept the quote from Clayton's Carpets.
- c) **Renewal of the photocopier lease** - to retain the current machine and take out a new 3yr rental agreement with Apogee, the cost is £154.56 per quarter, a saving of £120.00 over the present contract. On a proposal from Cllr Greenway, seconded by Cllr Mrs Grimble, it was **RESOLVED** following a unanimous vote to retain the current machine.

- d) **WLDC Defibrillator Membership Scheme** - Cllr Mrs Grimble explained that she had queried if she could use her District Councillor's Initiative Fund for this purpose and was told it was not allowed. Various locations were discussed, there needs to be an electricity supply available for the cabinet to be connected to. On a proposal from Cllr Greenway, seconded by Cllr Seal, it was **RESOLVED** following a majority vote (8 for, 1 abstention) to seek permission to locate them on the exterior walls of the Welton Police Office and at Ryland Bridge and to join the scheme at a cost of £100.00 per year. The Clerk advised members that the 3 defibrillators already provided by the PC are maintained by our staff and the cost of replacing pads is approximately £99.00. It was questioned as to where other defibrillators in the village are located, but the PC ones are the only public access units. On a proposal from Cllr Seal, seconded by Cllr Hornsey, it was **RESOLVED** following a unanimous vote to purchase 2 units from WLDC at a cost of £400.00 each.
- e) **Budget 2022/2023** – Cllr Fletcher had intended to present to council, but unfortunately was not available this evening. On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote that a draft will be discussed by each committee, then by the Governance & Finance Committee before a final decision being made at Full Council in November.
- f) The Internal Auditor's report was received.
- g) On a proposal from Cllr Greenway, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote to ratify the accounts paid:

#### July Payments

51.99	West Lindsey DC	MPK Waste Management	
13.37	TV Licensing	Library TV Licence	
165.00	EDF Energy	MPK/Library Electricity A/c	
272.75	PSA Finance UK Ltd	Van lease	
4.17	TalkTalk	PO Mobile	
15.03	Allstar	Fuel for equipment	
58.13	Apogee Corporation Ltd	Photocopying/printing charges	
3,686.89	HMRC	PAYE/NI due to 5.7.21	
761.00	North Kesteven District Council	MPK Non-domestic rates	
19.38	Anglian Water Business Ltd	Allotments	
52.19	Anglian Water Business Ltd	MPK	
60.00	A C Alarms	Repairs/alterations to barrier	
155.00	WE W Hemsley	Repairs/tiling to PO kitchen	
668.50	Scothern Nurseries	Summer Floral Displays	
1,270.00	Draper Memorial	Cleaning of War Memorial & Dr RS	
36.47	Viking	Stationery/cleaning materials	
1,320.75	Glendale Countryside Ltd	Village/MPK Grass cutting	
79.90	TalkTalk Business	PO/MPK/Library Telephone/Broadband	
7,412.66	Wages & Pensions		
1,105.96	Glendale Countryside Ltd	Village/MPK Grass cutting	
247.75	PSA Finance UK Ltd	Van lease	
34.57	Allstar	Fuel for van	
8.22	HSBC	Bank charges	
26.99	Viking	Kettle for PO	
30.00	SCIS UK Ltd	IT Support	

<b>188.31</b>	Trade UK	Replacement strimmer/Drill bits	
<b>66.01</b>	Mrs J Murray (Reimbursement)	Petty cash	
<b>335.48</b>	EDF Energy	PO Electricity A/c (Amount in debit)	
<b>122.86</b>	EDF Energy	PO Electricity A/c (Monthly payment)	
<b>200.31</b>	Contract Natural Gas Ltd	MPK/Library Gas A/c	
<b>1.50</b>	Allstar	Admin Fee	

### August Payments

<b>51.99</b>	West Lindsey DC	MPK Waste Management	
<b>13.37</b>	TV Licensing	Library TV Licence	
<b>165.00</b>	EDF Energy	MPK/Library Electricity A/c	
<b>38.87</b>	Allstar	Fuel for van	
<b>4.17</b>	TalkTalk	PO Mobile	
<b>247.75</b>	PSA Finance UK Ltd	Van lease	
<b>3.49</b>	Allstar	Admin Fee	
<b>126.00</b>	Nicola Lovesay	Refund of Pavilion Hire	
<b>12.00</b>	The Window Cleaner	PO Windows	
<b>47.48</b>	Viking	Desk Fans - Library/PO	
<b>71.95</b>	ESPO	PPE/Cleaning materials	
<b>487.50</b>	Vision ICT Ltd	Upgrade of PC website	
<b>16.96</b>	Amazon Business	Sign clips	
<b>761.00</b>	North Kesteven District Council	MPK Non-domestic rates	
<b>154.16</b>	Trade UK	Hedgecutter	
<b>9.59</b>	E-Quip (Rasen) Ltd	Paint brushes/silicone	
<b>79.92</b>	TalkTalk Business	PO/MPK/Library Telephone/Broadband	
<b>6,468.64</b>	Wages & Pensions		
<b>34.55</b>	Allstar	Fuel for van	
<b>81.67</b>	Mrs J Murray	Petty Cash reimbursement	
<b>69.22</b>	CNG Energy Ltd	MPK Gas A/c	
<b>7.72</b>	HSBC	Bank charges	
<b>1,703.98</b>	Glendale Countryside Ltd	Village/MPK Grass cutting	
<b>10.00</b>	The Paper Shop	Mobile top-up	
<b>1.50</b>	Allstar	Admin Fee	
<b>37.45</b>	Buildbase	Paving slabs for benches	
<b>1,000.00</b>	EKM Ltd	Plinths for new benches	
<b>12.00</b>	The Window Cleaner	PO Windows	
<b>164.17</b>	Lincolnshireplumbing.com	Replacement pressure valve on showers	
<b>39.47</b>	Viking	Cleaning materials	
<b>50.00</b>	S Tucker	Refund of cleaning deposit	
<b>20.00</b>	LALC	Training course lunches	
<b>122.86</b>	EDF Energy	PO Electricity A/c	

### 21/09/09 Planning

- a) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting had been circulated with the agenda.
- b) The following application has been received for consultation:  
**143537 – 19 Roselea Avenue** - Application for a detached garage - no comments/observations

- c) Update on the transfer of Public Open Space land from Rippon Homes on the Roman Meadow development – the grassed areas and swales have all been cut, 14 dead trees have not been replaced, suggested they could plant fruit trees – advised our Solicitor.

**21/09/10** Reports and Notes of Meetings

The police report was received.

Notes and reports from the following meetings were presented:

Governance & Finance Committee held on 12<sup>th</sup> July 2021

Facilities & Recreation Committee held on 19<sup>th</sup> July 2021

Cllr Pikett reported that he had attended a meeting of Welton Village Hall Trust; financial matters are in a good position; they are looking at potential future use of the paddock and ideas for the Nissen Hut, their Chairman will be writing to the PC concerning this.

Cllr Lobley reported that a meeting of the Christ's Hospital Endowment Trust had taken place prior to this meeting. The £6,000 Bond matured last September and as interest rates are so low currently, it had not been re-invested. It had been agreed that the trust should look back to it's roots in aiding those who are undrprivillaged in our community and a meeting is to be arranged with the headteacher at the primary school to discuss a way forward.

**21/09/11** Council and Committees

- a) **Parish Council Facebook page** – Louise had attended a Zoom training course on using Facebook and the page has now been set up and is operational. It will be advertised on the website and in the next issue of the Welton News.
- b) **LALC AGM** – this is being held on 6<sup>th</sup> October at the Bentley Hotel and on a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote that Cllrs Hornsey and Pikett (if available) and the Clerk will attend.
- c) **Multi-Use Games Area (MUGA) and outdoor gym equipment at Manor Park** – this item had been brought to Full Council for all members to see the quotes and plans that had been received for any comment or observations they wished to make and on a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote it was referred back to the Facilities & Recreation Committee.
- d) **Good Neighbour Scheme** – an email has been received from the Welton, Dunholme & Scothern Benefice suggesting that a joint scheme between the three village could be formed, like that which had taken place during the Covid-19 lockdowns. On a proposal from Cllr Powell, seconded by Cllr Greenway, it was unanimously **RESOLVED** following a vote to invite Revd Paul levins to address members at the next meeting.

**21/09/12** Consultation

**WLDC Budget 2022/2023** – deadline 27<sup>th</sup> September 2021 – no comments

**21/09/13** Councillors' Reports

An advertising banner has been put up on the railings outside Park House.

**21/09/14** Closed Session

On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote for the Council to move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following item to be discussed.

**21/09/15** Employment Matters

On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote for to ratify the appointment of Louise Gibbs as Deputy Clerk/Assistant RFO resulting from the resignations of the two Administration Assistants in July.

The next meeting will take place on Monday 11<sup>th</sup> October 2021

Signed: ..... Date: .....  
Chairman, Welton-by-Lincoln Parish Council