

The Annual Meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 9th May 2022 at 7.30pm

Present: Cllrs A Greenway (Chairman), Mrs M Chapman, R Lobley, Mrs S Watson, M Powell, R Fletcher, A Lowen, G Briggs, N Hornsey and C Seal

Also present: 1 member of the public

Clerk: Mrs Julie Murray

A public participation session took place prior to the official start of the meeting.

22/05/01 Election of Chairman

Cllrs Greenway and Lobley were nominated and following a vote it was declared a tie; using the Chairman's casting vote Cllr Greenway was elected Chairman and signed the Declaration of Acceptance of Office.

22/05/02 Election of Vice-Chairman

Cllr Mrs Chapman was elected Vice-Chairman and signed the Declaration of Acceptance of Office.

22/05/03 Chairman's Welcome and opening remarks

The Chairman welcomed everyone to the meeting and thanked those who had voted for him and all Councillors and Council staff for their dedication during the past year.

22/05/04 Apologies

On a proposal from Cllr Powell, seconded by Cllr Mrs Watson it was unanimously **RESOLVED**, following a vote, to accept apologies from Cllrs Mrs Grimble, Pikett and Thomas having considered and accepted their reasons for absence. Apologies were also received from County Cllr S Rawlins, District Cllrs Mrs D Rodgers and S England and the Police.

22/05/05 Disclosure of pecuniary interests

Cllr Seal declared an interest in agenda item 9(c) as an employee of Anglian Water.

22/05/06 Minutes

On a proposal from Cllr Greenway, seconded by Cllr Hornsey it was unanimously **RESOLVED** following a vote that the notes of the meeting held on 11th April 2022 were approved and signed as the minutes.

22/05/07 Clerk's Report

The Clerk reported that the Welton News (WN) had misrepresented the council's decision regarding planning application 144646 and that this had been discussed and resolved at a subsequent Planning & Development Committee meeting. They had also misprinted the funding grant awarded from IGas as £100,000 and not £1,000 which is the amount granted. The representative from the WN had apologised and stated prior to the start of the meeting that a retraction will be printed in the next issue. The Village Questionnaire has been printed and will be distributed later this month. A response from Sir Edward Leigh, MP supporting the objections for planning application 144526 has been received and circulated to all members.

22/05/08 Financial

a) Members received details of income and expenditure to 30.4.22

b) On a proposal from Cllr Greenway, seconded by Cllr Hornsey it was unanimously **RESOLVED** that the Annual Governance Statement for 2021/22 was approved as correct and signed by the Chairman and Clerk and will be submitted to the External Auditor.

- c) On a proposal from Cllr Briggs, seconded by Cllr Mrs Chapman it was unanimously **RESOLVED** that the Annual Accounting Statement for 2021/22 was approved as correct and signed by the Chairman and Clerk and will be submitted to the External Auditor.
- d) The Internal Auditor's report was received.
- e) On a proposal from Cllr Fletcher, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

120.36	Nest Pensions	Staff Pensions	
51.99	West Lindsey DC	MPK Waste Management	
11.87	TV Licensing	Library TV Licence	
204.17	EDF Energy	MPK/Library Electricity A/c	
42.90	Allstar	Admin Fee	
951.01	LALC	Annual Training Scheme/Subscription	
698.60	North Kesteven DC	PO Non-Domestic Rates	
671.33	North Kesteven DC	MPK Non-Domestic Rates	
600.00	Arborez Ltd	Fell trees - R/R Playing Field & Greenway	
807.00	ESPO	Defibrillator	
11.78	Anglian Water Business	Allotments Water charges	
270.00	Rialtas Business Solutions	Annual Support & Maintenance fee	
30.00	SCIS UK Limited	Configuration of library laptops	
50.00	Mrs N C Speck	Refund of overpayment of Allotment rent	
325.00	SLCC	Annual Subscription	
202.50	The Play Inspection Co Ltd	Annual Play Equipment Inspection	
12.00	The Window Cleaner	PO windows	
198.00	Vision ICT Ltd	Annual fee - Cllr email hosting accounts	
100.00	Event Insurance	Cancellation Insurance for Platinum Jubilee event	
4.17	TalkTalk	PO Mobile	
3.49	Allstar	Admin Fee	
22.45	Bell Brush Co	Litter picker	
16.63	npower	Lights on Village Green	
44.37	PPG Architectural Coatings	Paint	
7,222.24	Wages & Pensions		
14.35	HSBC	Bank charges	
95.92	Apogee Corporation Ltd	Photocopying/Printing charges	
42.89	Allstar	Fuel for van	
63.90	TalkTalk Business	Phone/Broadband charges	
66.68	Trade UK	Balance after credit - Lawn Mower	
43.89	Scothern Nurseries	Tree ties/stakes	
129.11	E-Quip (Rasen) Ltd	Paint/Brushes/materials	
11.50	Buildbase	Slab/wood filler	
76.47	Firestop Services	Annual Fire extinguisher service	
65.81	Amazon Business	Fridge for PO/Ukrainian flag	
31.74	Viking	Copier paper/milk	
1,316.80	BOS Furniture Hire	Tables & Chairs for June event	
165.00	LALC	H&S Training Course	
1.50	Allstar	Admin fee	

22/05/09 Planning

- a) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda. He also reported planning application 144526 had not yet appeared on an agenda for a WLDC Planning Committee meeting.
- b) The following application has been received for consultation:
144782 – 12 Hazel Grove - Application for proposed first floor extension
 Cllr Powell reported that he had visited the property and spoken to neighbours, his recommendation is that the council should object to the application as it contravenes the CLLP April 2017, Policy LP26, Sections O overshadowing and P loss of light.
- c) The draft Deed of Easement between Anglian Water and Rippon Homes had been circulated with the agenda and Cllr Lobley provided a summary of the document. On a proposal from Cllr Powell, seconded by Cllr Hornsey it was unanimously **RESOLVED** that the Clerk informs the Solicitor that it is acceptable to the council.

22/05/10 Reports and Notes of Meetings

Cllr Briggs reported that he had attended a meeting of the Village Hall Working Group on 20.4.22. There was a great deal of interest in working in collaboration with the PC on a plan for a future Community Hub at the hall. They are in the process of clarifying the freehold ownership of the hall and invited the PC to work with Solicitors to establish in law, how the two parties can work together on this project. The Clerk will consult LALC with regard to the legal position of the council.

Police Report

Amenities & Services Committee held on 25th April 2022

Planning & Development Committee held on 26th April 2022

22/05/11 Council and Committees

The following were reviewed by the council:

- a) Delegation arrangements to committees and staff
- b) Committee Terms of Reference
- c) Appointment of members to existing committees:

Councillor	Amenities & Services	Facilities & Recreation	Governance & Finance	Heritage & Events	Planning & Development
BRIGGS, G		X		X	
CHAPMAN, M (Mrs)			X	X*	X
FLETCHER, R	X	X	X		
GREENWAY, A	X	X	X*	X	X
GRIMBLE, C (Mrs)	X		X	X	X
HORNSEY, N	X	X	X	X	X
LOBLEY, R	X*			X	X
LOWEN, A	X	X*			
PIKETT, R	X	X	X	X	X
POWELL, M	X				X*
SEAL, C		X	X		
THOMAS, G TBA					
WATSON, S (Mrs)	X			X	X

- d) Appointment of new Committees – none required.

- e) Election of Committee Chairmen:
The following appointments were **RESOLVED** on a proposal from Cllr Greenway, seconded by Cllr Lowen by a unanimous vote:
Amenities & Services Committee – Cllr Lobley
Facilities & Recreation – Cllr Lowen
Governance & Finance – Cllr Greenway
Heritage & Events – Cllrs Mrs Chapman
Planning & Development– Cllr Powell
- f) Election of Representatives on local groups and organisations – on a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman the following were unanimously **RESOLVED** upon:
Welton Moncé Family Twinning Group – Cllrs Mrs Chapman, Briggs and Powell
Christ’s Hospital Endowment Trust – Cllrs Briggs, Mrs Chapman, Mrs Watson and Lobley
Village Hall Trust Committee – Cllr Pikett
Footpaths Co-ordinator – Cllr Mrs Watson
Tree Warden – Cllr Powell
Allotment Tenants Representative – Stephen Brown
NALC representative (via LALC – 4 year term) – Cllrs Hornsey & Pikett
- g) On a proposal from Cllr Greenway, seconded by Cllr Briggs it was unanimously **RESOLVED** that no changes were required to Standing Orders and Financial Regulations. The Clerk informed members that she has only just been advised today that a new model Standing Orders has been released, which will be prepared for adoption at the next meeting.
- h) On a proposal from Cllr Greenway, seconded by Cllr Seal, it was unanimously **RESOLVED** following a vote to adopt the General Power of Competence as per the Localism Act 2011.
- i) The updated Assets Register was received.
- j) It was agreed that the arrangements for insurance cover in respect of all insurable risks was satisfactory.
- k) On a proposal by Cllr Powell, seconded by Cllr Hornsey it was unanimously **RESOLVED** that the Council continues to subscribe to NALC/LALC and the Clerk’s membership of the SLCC.
- l) The Council’s complaints procedure was noted.
- m) The Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation were noted.
- n) The Council’s policy for dealing with the press/media was noted.
- o) The Council’s current policies, risk assessments and procedures were reviewed, and no changes were required.
On a proposal from Cllr Lobley, seconded by Cllr Hornsey it was unanimously **RESOLVED** to agree l) to o).
- p) On a proposal from Cllr Mrs Chapman, seconded by Cllr Hornsey it was unanimously **RESOLVED** to agree the Council’s expenditure incurred under s 137 of the Local Government Act 1972 and the general power of competence – these are reviewed on a monthly basis.
- q) On a proposal by Cllr Greenway, seconded by Cllr Lobley it was unanimously **RESOLVED** to appoint members to the following panels:
i) Grievance - Cllrs Briggs, Mrs Grimble and Pikett
ii) Complaints - Cllrs Mrs Chapman, Hornsey and Lowen
iii) Appeals - Cllrs Mrs Watson, Briggs and Lobley
iv) Personnel - Cllrs Fletcher, Powell and Mrs Watson
- r) On a proposal by Cllr Greenway, seconded by Cllr Powell it was unanimously **RESOLVED** approve the meetings schedule for July – Dec 2022.
- s) On a proposal by Cllr Greenway, seconded by Cllr Mrs Watson it was unanimously **RESOLVED** to nominate Marlene Chapman as the non-ecclesiastical trustee to the Camm’s Charity.

22/05/12 Councillors’ Reports

None

Signed: Date:.....
Chairman, Welton-by-Lincoln Parish Council