

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 9<sup>th</sup> January 2023 at 7.30pm

**Present:** Cllrs A Greenway (Chairman), R Lobley, M Powell, Mrs S Watson, A Lowen, D Pikett, R Fletcher, C Seal and G Thomas

**Also Present:** 1 member of the press

**Clerk:** Mrs Julie Murray

A public participation session took place prior to the official start of the meeting.

**23/01/01** Chairman's remarks

The Chairman welcomed everyone to the first meeting of 2023 and wished everyone all the best.

**23/01/02** Apologies

On a proposal from Cllr Lowen, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Briggs, Mrs Chapman, Mrs Grimble and Hornsey having considered and accepted their reasons for absence.

**23/01/03** Disclosure of pecuniary interests

None

**23/01/04** Minutes

On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** that the notes of the extraordinary meeting held on 5<sup>th</sup> December 2022 were approved and signed as the minutes.

**23/01/05** Clerk's Report

The Clerk reported that an invitation had been received from the Maire of the Conseil Municipal in Moncé-en-Belin to attend a Ceremony of Vows on Saturday 7<sup>th</sup> January to which a reply was sent saying that we were grateful to receive the invitation, but no one would be attending, and we looked forward to seeing them in August.

A letter of thanks for the donations from members of the public who attended the Christmas tree lighting event has been received from St Mary's Church.

**23/01/06** Financial Matters

- a) Members received details of income and expenditure to 31.12.22
- b) On a proposal from Cllr Fletcher, seconded by Cllr Powell it was **RESOLVED** on a unanimous vote to sign and witness the precept demand of £202,250 for the financial year 2023/2024 for submission to WLDC. This represents a 23.51% increase on last year. An analysis of the breakdown was agreed for submission to WLDC for inclusion in the Council Tax Booklet.
- c) The latest audited accounts have been received and on a proposal from Cllr Greenway, seconded by Cllr Pikett, it was unanimously **RESOLVED** to award a grant of £200.00 to LIVES.
- d) On a proposal from Cllr Fletcher, seconded by Cllr Powell it was unanimously **RESOLVED** following a vote to the purchase of a new computer and office desk at a total cost of £1,282.00.
- e) The Internal Auditor's report was received.

- f) On a proposal from Cllr Greenway, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

<b>51.99</b>	West Lindsey DC	MPK Waste Management	
<b>13.37</b>	TV Licensing	Library TV Licence	
<b>350.00</b>	EDF Energy	MPK/Library Electricity A/c	
<b>675.00</b>	North Kesteven District Council	MPK/Library Non-domestic rates	
<b>150.00</b>	LALC	Cllr & Staff Training events	
<b>125.78</b>	Amazon Business	Gazebo & Folding Table	
<b>16.34</b>	Buildbase	Bottle traps	
<b>42.78</b>	Allstar	Fuel for van	
<b>4.17</b>	TalkTalk	PO Mobile	
<b>3.49</b>	Allstar	Admin Fee	
<b>227.25</b>	Southern Electric	PO Electricity A/c	
<b>7,703.88</b>	Wages & Pensions		
<b>323.35</b>	James Heath Electrical	Upgrade fuse board in PO	
<b>14.10</b>	HSBC	Bank Charges	
<b>68.90</b>	TalkTalk Business	PO/MPK/Library Telephone & Broadband	
<b>155.28</b>	Pozitive Energy	MPK Gas A/c	
<b>65.19</b>	Equip (Rasen) Ltd	Cable ties/drill bits	
<b>384.00</b>	Machine & Pitch Maintenance Ltd	AGP Sweep	
<b>24.43</b>	Mrs J Murray	Petty Cash reimbursement	
<b>30.00</b>	LALC	Staff training event	
<b>12.00</b>	The Window Cleaner	PO Windows	
<b>101.00</b>	Hallmarque PAT	PAT Testing PO/MPK	
<b>113.41</b>	BNP Paribas Leasing Solutions	Photocopier lease	
<b>280.05</b>	PSA Finance Ltd	Van lease	
<b>1.50</b>	Allstar	Admin Fee	
<b>42.85</b>	Allstar	Fuel for van	

## 23/01/07 Planning

- Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.
- The following applications have been received for consultation:  
**146037 - 21 Sudbeck Lane** - application for two storey side extension – he planned to visit this week, but from the drawing could see no problems.
- On a proposal from Cllr Greenway, seconded by Cllr Powell, it was unanimously **RESOLVED** to nominate two members to attend the Scampton PC meeting on 25<sup>th</sup> January. Cllrs Greenway and Powell will attend as observers and will not be representing the Parish Council in any way; any other members wish to attend would do so as individuals only.

## 23/01/08 Reports and Notes of Meetings

No other meetings had been held during December.

Cllr Lowen informed members that an email has been received from the Chairman of Welton FC raising issues regarding the increase in charges and this will be discussed at the Facilities & Recreation Committee meeting next Monday.

**23/01/09** Councillors' Reports

Cllr Pikett queried whether PAT testing could be done in-house; he was informed that specialist equipment and training would be required which could be costly.

**23/01/10** On a proposal from Cllr Greenway, seconded by Cllr Seal, it was **RESOLVED** following a unanimous vote to resolve to exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to allow consideration to be given to the following employment matter.

**23/01/11** Employment Matter:

On a proposal from Cllr Greenway, seconded by Cllr Seal, it was **RESOLVED** following a unanimous vote to delegate the Clerk to carry out the recruitment and appointment of a Facilities Assistant. The role would be for 15 hours per week over 3 days. A current member of staff will be increasing their hours to bring the team to full capacity.

The Clerk reported that there have been eight applicants for the Administration Assistant vacancy and three had been short-listed for interview next week.

Signed: ..... Date: .....  
Chairman, Welton-by-Lincoln Parish Council