

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 10th July 2023 at 7.30pm

Present: Cllrs Greenway (Chairman), Mrs M Chapman, Mrs S Watson, R Lobley, D Pikett, M Powell, G Briggs, Mrs C Grimble and A Bailey

Clerk: Mrs Julie Murray

Also Present: District Cllr P Swift, 2 members of the public and 1 member of the press

A public participation session took place prior to the official start of the meeting.

23/07/21 Chairman's remarks

The Chairman welcomed everyone to the meeting.

23/07/22 Apologies

On a proposal from Cllr Mrs Chapman, seconded by Cllr Mrs Watson, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Fletcher and Lowen having considered and accepted their reasons for absence. Cllrs Seal and Hornsey were absent with no apologies received.

23/07/23 Disclosure of pecuniary interests

Cllrs Mrs Chapman and Briggs declared an interest in agenda item 6 (d) as members of the Family Twinning Association.

23/07/24 Minutes

On a proposal from Cllr Greenway, seconded by Cllr Mrs Grimble, it was **RESOLVED** following a unanimous vote that the notes of the Annual Meeting of the Parish Council held on 12th June 2023 were approved and signed as the minutes.

23/07/25 Clerk's Report

The Clerk reported that an email had been received from a resident concerned about the fence being erected on the William Farr playing field and it was decided to call an Amenities & Services Committee meeting on 17th July to discuss the matter.

23/07/26 Finance Matters

- a) Members received details of income and expenditure to 30.6.23.
- b) Following the compliance check by HMRC on a proposal from Cllr Greenway, seconded by Cllr Pikett, it was unanimously **RESOLVED** following a vote to engage the Parkinson Partnership to carry out a partial exemption calculation and review of VAT.
- c) The Internal Auditor's report was received.
- d) On a proposal from Cllr Greenway, seconded by Cllr Lobley, it was unanimously **RESOLVED** following a vote to ratify the accounts paid:

4.17	TalkTalk	PO Mobile	
46.15	West Lindsey DC	MPK Waste Management	
13.25	TV Licensing	Library TV Licence	
680.29	Southern Electric	PO Electricity A/c	
12.00	The Window Cleaner	PO Windows	
250.00	Welton Monce Family Twinning Assoc	Welcome Reception	
507.31	Home & Garden Improvements	Plinths for benches/bins	
37.00	Trade UK	Taps/connector etc.	
615.48	Glendale Countryside Ltd	Village/MPK Grass cutting	
531.03	Cherry Willingham Bodyworks	Van repairs	
127.70	Mrs J Murray	Petty Cash reimbursement	
92.05	ESPO	Stationery/Cleaning materials	
1,912.50	CPA Horticulture	Softwood Play Chippings	
37.50	ABC First Aid & Safety Training Ltd	First Aid Course - H Bell	
31.95	LALC	Good Cllr/Employment Guides	
46.62	Allstar	Fuel for van	
4.17	TalkTalk	PO Mobile	
76.91	TalkTalk Business	PO/MPK/Library Telephone/Broadband	
40.70	Vinyl Banners Printing	Farmer's Maarket Banner	
59.97	Pennells Garden Centres	Bedding Plants for MPK Floral Displays	
96.92	E-Quip (Rasen) Ltd	Roller/PPE Mask/Strimmer cord etc.	
195.00	LALC	Play Area Inspection Training x 3	
175.28	Signs Express	Warning signs for MUGAs x 4	
143.94	Anglian Water Business Ltd	MPK Water charges	
9,163.85	Wages & Pensions		
18.00	Vision ICT Ltd	New cllr email address	
687.00	Scothern Nurseries	Village floral displays	
15.29	HSBC	Bank charges	
377.37	Engie	MPK/Library Gas A/c	
365.19	Engie	MPK/Library Electricity A/c	
78.29	Scothern Nurseries	Bedding etc. for floral displays	
4,361.83	HMRC	NI/PAYE due to 5.7.23	
50.00	Carlton Football Club	Refund of cleaning deposit	
44.63	Allstar	Fuel for van	
113.41	BNP Paribas Leasing Solutions	Photocopier lease	
280.05	Stellantis Financial Services	Van lease	

23/07/27 Planning

Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.

23/07/28 Reports and Notes of Meetings

Planning & Development Committee held on 19th June 2023

Amenities & Services Committee held on 26th June 2023

Governance & Finance Committee held on 3rd July 2023

Heritage & Events Committee held on 3rd July 2023

23/07/29 Council and Committees

- a) On a proposal from Cllr Lobley, seconded by Cllr Briggs, it was unanimously **RESOLVED** following a vote to nominate Cllr Hornsey to the Amenities & Services, Facilities & Recreation, Governance & Finance, Heritage & Events and Planning & Development Committees.
- b) On a proposal from Cllr Mrs Chapman, seconded by Cllr Powell, it was **RESOLVED** following a unanimous vote to nominate Cllr Bailey to the Planning & Development Committee.
- c) **Appointment of an Employment Committee** – Cllr Briggs explained what he thought the brief had been to cover employment, grievance, standards and appeals – standards refer to the behaviour of staff and is nothing to do with the conduct of councillors. It is to manage the employment relationship with our staff and any complaints from the public. There are currently a total of nine councillors on three panels and I would suggest six members on a single committee: combining the Terms of Reference for each into one consolidated document. There were concerns that if the panel system remained, two panels would have heard all the evidence, a decision made at one panel could be overturned at appeal and ratified by the full council; if a member has an interest they should withdraw from the process. It is stated in the Good Councillors Guide to Employment that “members of staffing committees, clerks and other employees with management responsibilities must fully understand the procedures and receive training on disciplinary/ grievance handling”. Cllr Briggs offered to carry out some in-house training if desired and an expectation to attend training will be included in the new Terms of Reference. On a proposal from Cllr Briggs, seconded by Cllr Pikett, it was **RESOLVED** following a unanimous vote that Cllr Briggs will submit further papers for consideration at the meeting in September.
- d) A request for information has been received from a Consultant carrying out a Needs Assessment and Feasibility Study on behalf of Welton & Dunholme Cricket Club. In their email it states that “An opportunity has arisen to develop a facility for the club on the open space allocation at the site being developed by Beal Homes”. Beal Homes has confirmed that there has been no alteration to the 106 Agreement and this information has been given to the consultant on the assumption of gaining some land and on a false premise to start a feasibility study. It was thought that an Impact Study should also have been included as it is close to residential land. The purpose of their enquiry is to:
 - 1) *Seek the views of the Parish Council on the local needs and opportunities that the new facilities might serve.*
 - 2) *Get your thoughts on the role that the facilities might play in delivering wider community needs (such as provision of meeting and/or social facilities for other groups in the parish).*
 On a proposal from Cllr Briggs, seconded by Cllr Bailey, it was **RESOLVED** following a majority vote (8 for, 1 abstention) to agree in principle to engage with the Cricket Club’s consultant, with the caveats that there is no assumption to gain any land; the PC expects wider engagement with the community in Dunholme and in re-writing the Neighbourhood Plan a consultation will take place on all options for the use of the land being transferred to the PC.

23/07/30 Councillors’ Reports

Cllr Lowen reported that the traffic signs on Lincoln Road adjacent to the allotments are obscured by overgrown trees.

Signed: Date:

Chairman, Welton-by-Lincoln Parish Council