

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 12th February 2024 at 7.30pm

Present: Cllrs A Greenway (Chairman), Mrs M Chapman, Mrs S Watson, M Powell, N Hornsey, A Lowen, C Seal, A Bailey, D Pikett and R Fletcher

Clerk: Mrs Julie Murray

Also Present: District Cllr S Hague and 1 member of the press

A public participation session took place prior to the official start of the meeting.

24/02/08 Chairman's remarks

The Chairman welcomed everyone to the meeting.

24/02/09 Apologies

On a proposal from Cllr Pikett, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Lobley, Briggs and Mrs Grimble, having considered and accepted their reasons for absence. District Cllrs Mrs D Rodgers and P Swift sent their apologies.

24/02/10 Disclosure of Interests

Cllr Seal declared an interest in agenda item 7(f) due to his association with the Girl Guides.

24/02/11 Minutes

On a proposal from Cllr Greenway, seconded by Cllr Hornsey and **RESOLVED** following a unanimous vote that the notes of the meeting held on 8th January 2024 were approved and signed as the minutes.

24/02/12 District Councillors Reports

District Cllr Sebastian Hague reported that the Parish Council's precept request had been agreed and the District Council portion of the Council Tax will increase by 2.99%. WLDC has lodged an appeal at the High Court regarding RAF Scampton. Cllr Mrs Watson raised concerns regarding flooding in the village and was advised that there is a Flooding Working Group looking at the issue and he would make enquiries to report at the next meeting.

24/02/13 Clerk's Report

The Clerk had nothing to report on this occasion.

24/02/14 Finance Matters

- a) Members received details of income and expenditure to 31.1.24. Cllr Fletcher suggested that following the end of the financial year, new reserves could be created in respect of future spending with regards to the Village Hall improvements and replacement of the AGP surface for example.
- b) On a proposal from Cllr Mrs Chapman, seconded by Cllr Powell and **RESOLVED** following a unanimous vote that the notes of the Governance & Finance Committee meeting held on the 23rd October 2023 were approved and signed by Cllr Greenway as the minutes.

- c) Information regarding the Certificate in Local Council Administration (CiLCA) had been circulated with the agenda and the Clerk requested that the council consider the Administration Assistant studying for this qualification. On a proposal from Cllr Greenway, seconded by Cllr Hornsey and **RESOLVED** following a unanimous vote that the matter will be considered at the next meeting of the Employment & Personnel Committee.
- d) Members considered applying for the Local Council Award Scheme at Quality Level. The council has already resolved to apply for the award at Foundation level and meets all the criteria (Minute 23/10/10 (d)). After consideration and on a proposal from Cllr Pikett, seconded by Cllr Powell, it was **RESOLVED** by a unanimous vote and confirmed that the Council meets all the requirements to submit an application in May for the Local Council Award Scheme Foundation and Quality Awards, which will be published on the website and paying the Registration Fee of £50.00 and £100.00 for the Accreditation to NALC.
- e) On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman and unanimously **RESOLVED** following a vote to renew the council's membership of the Lincolnshire Association of Local Councils (LALC) at a cost of £850.56 and the Annual Training Scheme at £198.00.
- f) An application for a grant from the Welton Rural District Girl Guides was considered; members felt that young people getting involved in organisations such as this was to be encouraged and on a proposal from Cllr Mrs Watson, seconded by Cllr Hornsey and **RESOLVED** following a majority vote (9 for, 1 abstention) to award a grant of £240.00 as requested.
- g) On a proposal from Cllr Greenway, seconded by Cllr Lowen and unanimously **RESOLVED** following a vote to purchase the Public Liability Insurance for the May Fair, if it is to go ahead.
- h) Thanks were given to the Clerk and the administration team for their work on the accounts and on a proposal from Cllr Fletcher, seconded by Cllr Greenway and unanimously **RESOLVED** following a vote the Internal Auditor's monthly and annual reports were received.
- i) On a proposal from Cllr Mrs Chapman, seconded by Cllr Hornsey it was unanimously **RESOLVED** following a vote to ratify the accounts paid:

280.05	Stellantis Financial Services	Van lease
13.25	TV Licensing	Library TV Licence
135.67	Welton Village Hall	Hire for Farmer's Market
300.00	Machine & Pitch Maintenance	AGP Sweep
42.63	ESPO	Cleaning materials/Stationery
105.60	St John Ambulance	Provision of medical cover - Christmas event
215.00	Vision ICT Ltd	Website hosting & support 24/25
82.54	Anglian Water Business Ltd	PO Water charges
17.51	Anglian Water Business Ltd	Allotments Water charges
124.68	Anglian Water Business Ltd	MPK/Library Water charges
1,216.00	Glendale Countryside Ltd	Christmas tree
3.99	Allstar	Admin Fee
40.00	AC Alarms	Replace Defib cabinet at PO
143.86	Apogee Corporation Ltd	Photocopying/Printing charges
4.17	TalkTalk	PO Mobile
54.08	TalkTalk Business	Telephone/Broadband

43.82	Allstar	Fuel for van
240.57	Engie Power Ltd	Christmas lights
9.88	E-Quip (Rasen) Ltd	De-icer/WD40
12.00	The Window Cleaner	PO Windows
55.00	AC Alarms	Repair to security light/Christmas star
106.80	ESPO	Cleaning materials/Stationery
285.00	Philip Westman Landscapes Ltd	Repairs to pitch at MPK
9,315.81	Wages & Pensions	
357.95	Broxap Limited	Litter Bin
8,360.00	EKM Limited	Skate Park repairs/New Rotaweb
13.92	HSBC	Bank Charges
100.00	Pentagon Lincoln	Repair to van not covered under lease
2.00	Allstar	Admin Fee
673.71	Engie Power Ltd	MPK/Library Electricity A/c
222.30	Engie Power Ltd	PO Electricity A/c
781.11	Engie Gas Ltd	MPK/Library Gas A/c
17.62	Adobe Systems Software Ltd	PDF Export Annual renewal
280.05	Stellantis Financial Services	Van lease
34.31	Mrs J Murray	Petty Cash reimbursement
51.95	ESPO	Stationery/Cleaning materials
48.00	Philip Westman Landscapes Ltd	Labour re bike shelter
1,214.20	Strictly Tables & Chairs Ltd	Folding tables & trollies for MPK
43.75	Allstar	Fuel for van

24/02/15 Planning

- a) On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman and unanimously **RESOLVED** following a vote that the notes of the Planning & Development Committee meeting held on the 18th December 2023 were approved and signed by Cllr Powell as the minutes.
- b) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.
- c) **147809 – 10 Ayam Close** - Application for extension to garage and single storey rear extension to dwelling to form sunroom – No comments/observations
147767 – 18a Dunholme Road - Application for single storey rear extension and adjustments to existing glazing – No comments/observations

Cllr Powell reported that residents on Stonecliff Park have concerns about the road closure due to be implemented on Prebend Lane to enable tree works to be completed. He has spoken to the Deputy Clerk who has made enquiries of LCC and she is waiting for more information.

24/02/16 Reports and Notes of Meetings

Village Hall Trust Committee - Cllr Pikett reported that he had not been at the last meeting, but a full report will be on the agenda for the next Full Council meeting.

Heritage & Events Committee held on 17th January 2024

Facilities & Recreation Committee held on 22nd January 2024

Amenities & Services Committee held on 29th January 2024

Employment & Personnel Committee held on 5th February 2024

24/02/17 Council and Committees:

- a) The date and format for the Annual Parish Meeting was discussed and it was agreed it will be held on Thursday 23rd May. Format ideas were to include the draft new Neighbourhood Plan for consultation, invite a representative from Anglian Water and or LCC to talk about flooding and surface water drainage. The Clerk will make enquiries.
- b) A discussion took place to enable the Employment & Personnel Committee taking control of the budget for all Staff Costs including travel expenses, training, PPE etc. and on a proposal from Cllr Fletcher, seconded by Cllr Seal, it was **RESOLVED** following a unanimous vote this was agreed.

24/02/18 Councillors' Reports

Cllr Mrs Watson reported that she had seen a Floline vehicle cleaning out the gullies and drains in the village last week.

Cllr Mrs Chapman reported that she was concerned that too many children were sitting on the basket swing on the Ryland Road play area and the Clerk will look into the weight limits for this piece of equipment.

24/02/19 Closed Session

On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman, it was **RESOLVED** following a unanimous vote for the Council to move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following items on employment matters.

24/02/20 Employment Matters

- a) Cllr Fletcher stated that discussions and resolutions had taken place at budgeting meetings, Full Council and Governance & Finance Committee. On a proposal from Cllr Fletcher, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept the recommendations from the Employment & Personnel Committee that wages for the facilities staff will be increased at the rate of Minimum Living Wage (a 9.8% increase) with effect from 1st April 2024 and to award the administration team an interim increase of 4.50%, pending confirmation of the national 2024/25 local government pay award and at that time make any adjustment to bring earnings in line with their recommendations, with a minimum increase of 4.50%.
- b) This matter was deferred, as the Clerk's annual appraisal will take place on 6th March and will be dealt with at the next meeting of the Employment & Personnel Committee.

Signed: Date:

Chairman, Welton-by-Lincoln Parish Council