

The Annual Meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 13<sup>th</sup> May 2024 at 7.30pm

**Present:** Cllrs G Briggs (Chairman), Mrs M Chapman (Vice-Chairman), N Hornsey, A Greenway, R Lobley, Mrs S Watson, R Fletcher, A Lowen, Mrs C Grimble, D Pikett, C Seal and A Bailey

**Also present:** 1 member of the press

**Clerk:** Mrs Julie Murray

A public participation session took place prior to the official start of the meeting.

**24/05/01** Election of Chairman

Cllr Briggs was elected Chairman and signed the Declaration of Acceptance of Office.

**24/05/02** Election of Vice-Chairman

Cllr Mrs Chapman was elected Vice-Chairman and signed the Declaration of Acceptance of Office.

**24/05/03** Chairman's Welcome and opening remarks

The Chairman welcomed everyone to the meeting and said how honoured he was to find himself in this position and was grateful for the support of members. He thanked Cllr Greenway for what he had achieved during the past 7 years in this role.

**24/05/04** Apologies

On a proposal from Cllr Greenway, seconded by Cllr Mrs Chapman it was unanimously **RESOLVED** following a vote to accept apologies from Cllr Powell having considered and accepted his reason for absence. District Cllrs Mrs D Rodgers, Sabastian Hague and Paul Swift sent their apologies.

**24/05/05** Disclosure of pecuniary interests

Cllr Seal declared an interest in agenda item 9(d) as a member of Guiding. Cllr Mrs Chapman declared an interest in agenda item 9(f) as a member of the War Memorial Flowers Volunteers. Cllr Bailey declared an interest in agenda item 9(f) as a payee.

**24/05/06** Minutes

On a proposal from Cllr Greenway, seconded by Cllr Hornsey it was unanimously **RESOLVED** following a vote that the notes of the meeting held on 8<sup>th</sup> April 2024 were approved and signed as the minutes.

**24/05/07** Clerk & District Councillors Reports

The Clerk reported that the monthly WLDC engagement meetings with the Home Office/WLDC regarding the future use of RAF Scampton have been cancelled. Cllr Bailey reported that District Cllr Hague had sent him a text message due to the lateness of it arriving at the office conveying his thanks to all those involved in the Welton May Fair, the event was excellent and it was an honour and privilege to open and he will provide updates from the WLDC Annual Council Meeting next month.

**24/05/08** Financial

- a) Members received details of income and expenditure to 31.3.24 and 30.4.24.
- b) On a proposal from Cllr Hornsey, seconded by Cllr Seal it was unanimously **RESOLVED** following a vote that the Annual Governance Statement for 2023/24 was approved as correct and signed by the Chairman and Clerk and will be submitted to the External Auditor

- c) On a proposal from Cllr Greenway, seconded by Cllr Hornsey it was unanimously **RESOLVED** that the Annual Accounting Statements for 2023/24 was approved as correct and signed by the Chairman and will be submitted to the External Auditor.
- d) Consideration was given to an application for a grant of £600.00 from the 2<sup>nd</sup> Welton Guides, due to budget constraints the council is unable to offer the full amount at this time, although it does not preclude them from making an additional amount further into the financial year. It was reported that Guiding is generally struggling to keep going, with no Beavers, Cubs or Scouts groups any longer in the village, mainly due to the lack of volunteers. Scouting and Guiding could be lost in Welton in the future altogether. It was felt that there was merit in inviting them to give a presentation of their activities and how the grant would be spent and on a proposal from Cllr Greenway, seconded by Cllr Mrs Grimble it was **RESOLVED** by a unanimous vote to ask them to attend the next meeting if possible.
- On a proposal from Cllr Greenway, seconded by Cllr Mrs Watson it was unanimously **RESOLVED** by a vote to agree a grant of £350.00 and consider a further contribution at the next meeting. The council will consider increasing the Grants budget next year.
- e) The Internal Auditor's Annual and Monthly reports were received.
- f) On a proposal from Cllr Briggs, seconded by Cllr Seal, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

<b>50.37</b>	WLDC	MPK Waste Management	
<b>280.05</b>	Stellantis Financial Services L	Van lease	
<b>15.00</b>	TV Licensing	Library TV Licence	
<b>62.50</b>	Last Minute Musicians	Entertainment for Festival	
<b>17.10</b>	A Bailey	Travel Exoenses to Gainsborough	
<b>150.00</b>	War Memorial Flower Fund	Annual Grant	
<b>50.00</b>	Welton Scout & Guide Hut	Annual Grant for exterior light electricity	
<b>39.93</b>	Hutchinson 3G UK Ltd	Staff mobile phones x 3	
<b>360.00</b>	Mr A A Deptford	Replacement Defib Pads & Battereries	
<b>145.00</b>	A C Alarms	Install power supply for Defibrillator	
<b>17.33</b>	Anglian Water Business Ltd	Allotments Water Charges	
<b>59.61</b>	Anglian Water Business Ltd	PO Water Charges	
<b>995.56</b>	LALC	Annual Training Scheme/Subscription	
<b>800.00</b>	Circus Sensible	Festival Circus workshop	
<b>50.00</b>	City of Lincoln Band	Deposit for Christmas event	
<b>56.50</b>	Welton Village Hall	Hire for APM	
<b>806.88</b>	NKDC	Non-Domestic Rates for Parish Office	
<b>45.00</b>	Signs Express	Replacement for damaged library sign	
<b>403.00</b>	SLCC	Annual Subscription	
<b>3.99</b>	Allstar	Admin Fee	
<b>15.45</b>	Engraving Studios	Plaque for gavel block	
<b>34.16</b>	Vistaprint	Farmer's Market Flyers	
<b>100.53</b>	Apogee Corporation Ltd	Photocopying/Printing charges	
<b>43.72</b>	Allstar	Fuel for van	
<b>55.03</b>	npower	Electricity supply for Victorian Lampposts	

12.00	The Window Cleaner	PO Windows	
153.93	Huws Gray Ltd	Top soil/concrete slabs for MPK	
37.50	Hutchison 3G UK Ltd	Staff mobile phones	
60.01	Amazon Business	Gifts for Community Awards	
260.00	Mel Langton Art	Copyright for Village Map leaflets	
227.14	E-Quip (Rasen) Ltd	Various maintenance materials	
9,538.20	Wages & Pensions		
58.83	TalkTalk Business	Telephone/Broadband	
15.10	HSBC	Bank Charges	
72.95	CHF Solutions Ltd	Folding lockable post for MPK	
17.48	North West Flags	St Georges Cross flag	
618.57	Engie Gas Ltd	MPK/Library Gas A/c	
2.00	Allstar	Admin Fee	
707.80	Engie Power Ltd	MPK Electricity A/c	
178.55	Engie Power Ltd	PO Electricity A/c	
280.05	Stellantis Financial Services L	Van lease	
12.50	LALC	Training course lunch - Emergency Planning	
50.00	NALC	Local Council Awards Scheme Registration Fee	
17.10	A Bailey	Travel expenses to Gainsborough Planning Committee	
69.10	ESPO	Stationery/Cleaning materials	

#### 24/05/09 Planning

Members received a copy of the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which was circulated with the agenda.

#### 24/05/10 Reports and Notes of Meetings

Village Hall Trust Committee - No meetings to date, although one is being organised soon.

Welton Moncé Family Twinning Group - A programme for the 50<sup>th</sup> Anniversary celebrations has yet to be received. Christ's Hospital Endowment Trust - No meetings to date.

Heritage & Events Committee held on 8<sup>th</sup> & 29<sup>th</sup> April 2024

#### 24/05/11 Council and Committees

**The following were reviewed by the council:**

- a) Appointment of new Committees – None
- b) The Committee's Terms of Reference were received with no amendments requested.
- c) Members elected to committees:

Councillor	Amenities & Services	Employment & Personnel	Facilities & Recreation	Governance & Finance	Heritage & Events	Planning & Development
BAILEY, A	X		X			X
BRIGGS, G		X	X	X	X	
CHAPMAN, Mrs M		X		X	X	X
FLETCHER, R	X	X		X		
GREENWAY, A			X			X
GRIMBLE, Mrs C		X			X	X
HORNSEY, N	X	X	X	X	X	X
LOBLEY, R	X				X	X
LOWEN, A	X		X	X		
PIKETT, R	X	X	X	X	X	X
POWELL, M	X	X		X		X
SEAL, C				X		
WATSON, Mrs S	X				X	

- d) Election of Committee Chairmen:  
 Amenities & Services Committee – Cllr Pikett  
 Employment & Personnel – Cllr Fletcher  
 Facilities & Recreation – Cllr Lowen  
 Governance & Finance – Cllr Fletcher  
 Heritage & Events – Cllrs Mrs Chapman  
 Planning & Development – Cllr Powell
- e) Election of Representatives on local groups and organisations:  
 Welton Moncé Family Twinning Group – Cllrs Mrs Chapman and Briggs  
 Christ's Hospital Endowment Trust – Cllrs Lobley, Briggs, Mrs Chapman and Mrs Watson  
 Village Hall Trust – Cllrs Pikett and Briggs  
 Footpaths Co-ordinator – Cllr Mrs Watson  
 Tree Warden – Cllr Powell  
 Allotment Tenants Representative – Stephen Brown
- f) Delegation arrangements to committees and staff to remain as stated
- g) No amendments to Standing Orders and some changes to the Financial Regulations.
- h) On a proposal from Cllr Greenway, seconded by Cllr Seal, it was unanimously **RESOLVED** following a vote to adopt the General Power of Competence as per the Localism Act 2011.
- i) The updated Assets Register was received.
- j) It was agreed that the arrangements for insurance cover in respect of all insurable risks was satisfactory.
- k) It was agreed to continue the annual subscriptions to NALC/LALC and the Clerk's membership of the SLCC.
- l) The Council's complaints procedure was noted.
- m) The Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation were noted.
- n) The Council's policy for dealing with the press/media was noted.
- o) The Council's current policies, risk assessments and procedures were reviewed, and no changes were required.
- p) Cllrs Greenway, Seal and Lowen were appointed to the Appeals Panel.
- q) On a proposal by Cllr Briggs, seconded by Cllr Lobley it was unanimously **RESOLVED** following a vote to approve the meetings schedule for July – Dec 2024.

**24/05/12** Councillors' Reports

None

Signed: .....  
 Chairman, Welton-by-Lincoln Parish Council

Date:.....