

The Annual Meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 12th May 2025 at 7.30pm

Present: Cllrs G Briggs (Chairman), Mrs M Chapman (Vice-Chairman), Mrs S Watson, D Pikett, N Hornsey, R Fletcher and A Bailey

Clerk: Mrs J Murray

Also Present: County Cllr Mrs J Smith, 1 member of the press and 2 members of the public

A public participation session took place prior to the official start of the meeting.

25/05/06 Election of Chairman

Cllr Briggs was elected Chairman and signed the Declaration of Acceptance of Office.

25/05/07 Election of Vice-Chairman

Cllr Mrs Chapman was elected Vice-Chairman and signed the Declaration of Acceptance of Office.

25/05/08 Chairman's Welcome and opening remarks

The Chairman welcomed everyone to the meeting and said how he had enjoyed his first year as Chairman and was grateful for the support of members. It was agreed that the co-option of Mark Fuller to the council will be ratified at the next meeting as it had not been included on the agenda. He reported that he will be attending a Management Group meeting for the Village Hall redevelopment tomorrow and will report at the next meeting. Architects have been appointed and are preparing drawings and the planning application. A public consultation for the Welton Country Park had taken place at St Mary's Primary Academy on the 28th April and he had been impressed by the interest of the children and their ideas for its future use. A further consultation for members of the public will take place on Thursday from 3.30 – 7.00pm prior to the Annual Parish Meeting which will also include an update on the new Neighbourhood Plan.

25/05/09 Apologies

On a proposal from Cllr Mrs Watson, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Lobley, Lowen, Powell and Mrs C Grimble having considered and accepted their reasons for absence. Cllr Seal was absent with no apologies given. District Cllrs Mrs D Rodgers and P Swift sent their apologies.

25/05/10 Disclosure of Interests

None

25/05/11 Minutes

On a proposal from Cllr Hornsey, seconded by Cllr Briggs and **RESOLVED** following a unanimous vote that the notes of the meeting held on 14th April 2025 were approved and signed as the minutes.

25/05/12 Clerk's Report

The Clerk reported that the finances for the year end 31.3.25 have not yet been finalised and will be available at the next meeting in June.

25/05/13 Financial

- a) Members received details of income and expenditure to 31.3.25.
- b) The Internal Auditor's Annual report was received.
- c) On a proposal from Cllr Hornsey, seconded by Cllr Mrs Chapman, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

54.50	WLDC	MPK Waste Management
9.75	TV Licensing	Library TV Licence
422.51	Lex Autolease	Van lease
43.87	Allstar	Fuel for van
72.49	TW Wholesale Ltd	Plumbing kit
72.95	CHF Solutions Ltd	Lockable post for Skatepark
146.94	BNP Paribas Leasing Solutions	Photocopier lease
3.99	Allstar	Admin Fee
50.00	KRL Group Ltd	Photocopier charges
150.00	War Memorial Flower Fund	Annual Grant
50.00	Welton Scout & Guide Hut	Annual Grant for exterior light electricity
1,055.50	LALC	Annual Training Scheme/Subscription
415.00	SLCC	Annual Subscription
898.20	NKDC	Non-Domestic Rates for Parish Office
299.33	Amazon Payments UK Ltd	Various items - see list
2,729.08	Glendale Countryside Ltd	Grass cutting/Village Maintenance
74.80	Huws Gray Ltd	Treated wood for bench repair
360.00	PT Distribution	Delivery of Festival programmes
210.00	Pelican Trust	Printing of new Village Map
63.14	Npower	Electricity for Victorian streetlights
495.00	RBS Ltd	Accounts software support/VAT
200.00	Gateway Automation	Half yearly barrier service
280.00	Vision ICT Ltd	Hosting email accounts 2025-2027
220.00	Lindum Group Ltd	Skip Hire
7,426.39	Staff Wages & Pensions	
14.72	HSBC	Bank Charges
645.13	ENGIE Gas Ltd	MPK/Library Gas A/c
62.97	TalkTalk Business	Telephone/Broadband
43.28	Allstar	Fuel for van
65.00	House of Flags Ltd	St George's/Lincolnshire flags for PO
52.24	Hutchison 3G UK Ltd	Office/Staff mobile phones
723.68	ENGIE Power Ltd	MPK/Library Electricity A/c
274.05	ENGIE Power Ltd	PO Electricity A/c
2.00	Allstar	Admin Fee
12.00	The Window Cleaner	PO windows
280.00	B Knight & Son Ltd	Sawn oak for posts at Skatepark
1,260.00	EKM Ltd	Installation of play train at R/R
82.68	Allen Signs Ltd	Signs for MPK
6.00	Unity Trust Bank	Bank Charges

25/05/14 Planning

Members received a copy of the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which was circulated with the agenda.

WL/2025/00410 - 2 Fishponds Way - Planning application to erect a conservatory – No comments/observations

25/05/15 Council and Committees**The following were reviewed by the council:**

- a) Appointment of new Committees – None currently, but it was suggested that future committees for the Village Hall Redevelopment and Welton Country Park should be considered.
- b) On a proposal from Cllr Briggs, seconded by Cllr Pikett, it was unanimously **RESOLVED** following a vote that Committee's Terms of Reference were received with no amendments required.
- c) On a proposal from Cllr Briggs, seconded by Cllr Hornsey, it was **RESOLVED** following a unanimous vote that the following members are elected to committees:

Councillor	Amenities & Services	Employment & Personnel	Facilities & Recreation	Governance & Finance	Heritage & Events	Planning & Development
BAILEY, A	X		X			X
BRIGGS, G		X	X	X	X	
CHAPMAN, Mrs M		X		X	X	X
FLETCHER, R		X	X	X		
GRIMBLE, Mrs C		X			X	X
HORNSEY, N	X	X	X	X	X	X
LOBLEY, R	X				X	X
LOWEN, A	X		X	X		
PIKETT, R	X	X	X	X	X	X
POWELL, M	X	X		X		X
SEAL, C				X		
WATSON, Mrs S	X				X	

- d) On a proposal from Cllr Briggs, seconded by Cllr Hornsey, after a unanimous vote the following items were **RESOLVED**:
Committee Chairmen:
 Amenities & Services Committee – Cllr Pikett
 Employment & Personnel – Cllr Fletcher
 Facilities & Recreation – Cllr Lowen
 Governance & Finance – Cllr Fletcher
 Heritage & Events – Cllrs Mrs Chapman
 Planning & Development – Cllr Powell
- e) **Election of Representatives on local groups and organisations:**
 Welton Moncé Family Twinning Group – Cllrs Mrs Chapman and Briggs
 Christ's Hospital Endowment Trust – Cllrs Lobley, Briggs, Mrs Chapman and Mrs Watson
 Village Hall Trust – Cllrs Pikett and Briggs
 Footpaths Co-ordinator – Cllr Mrs Watson
 Tree Warden – Cllr Powell
 Allotment Tenants Representative – Stephen Brown
- f) Delegation arrangements to committees and staff to remain unchanged.

- g) On a proposal from Cllr Briggs, seconded by Cllr Pikett, it was unanimously **RESOLVED** following a vote to adopt the amendments to Standing Orders in accordance with recent changes to procurement legislation; to better reflect Code of Conduct requirements and changes to the language in the document so it uses gender-neutral terms and to ensure consistency with NALC's Model Financial Regulations due to changes in the Procurement Act 2023 and Procurement Regulation 2024.
On a proposal from Cllr Briggs, seconded by Cllr Mrs Chapman, it was **RESOLVED** following a unanimous vote to:
 - h) Adopt the General Power of Competence as per the Localism Act 2011;
 - i) The updated Assets Register was received;
 - j) It was agreed that the arrangements for insurance cover in respect of all insurable risks was satisfactory;
 - k) It was agreed to continue the annual subscriptions to NALC/LALC and the Clerk's membership of the SLCC.
 - l) The Council's complaints procedure was noted.
 - m) The Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation were noted.
 - n) The Council's policy for dealing with the press/media was noted.
 - o) The Council's current policies, risk assessments and procedures were reviewed, and no changes were required.
 - p) Cllrs Seal and Lowen were appointed to the Appeals Panel; a third member will be appointed at a future meeting.
 - q) On a proposal by Cllr Briggs, seconded by Cllr Pikett it was unanimously **RESOLVED** following a vote to approve the meetings schedule for July – Dec 2025.
 - r) On a proposal from Cllr Briggs, seconded by Cllr Hornsey, it was **RESOLVED** following a unanimous vote to accept the invitation from St Mary's Primary Academy to be involved in their 200th Anniversary celebrations in 2026.

25/05/16 Councillors' Reports
None

Signed:
Chairman, Welton-by-Lincoln Parish Council

Date:.....