

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 9th June 2025 at 7.30pm.

Present: Cllrs G Briggs (Chairman), Mrs M Chapman (Vice-Chairman), M Powell, Mrs S Watson, R Fletcher, N Hornsey, A Lowen, D Pikett, Mrs C Grimble and M Fuller

Clerk: Mrs J Murray

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting.

Also Present: County Cllr Mrs J Smith, District Cllr P Swift, 1 member of the press and 1 member of the public

A public participation session took place prior to the official start of the meeting.

25/06/16

Chairman's remarks

The Chairman reported that the consultation event for Welton Country Park which has been held prior to the Annual Parish Meeting had been well attended and feedback gathered. Appointments of staff have been made to the Facilities Team and we are actively recruiting to complete the team. The office staff have been covering many of their duties and we thank them for their dedication. I would also like to thank the committees for the extensive work that they carry out.

25/06/17

Apologies

On a proposal from Cllr Briggs, seconded by Cllr Lowen, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Lobley, Seal and Bailey having considered and accepted their reasons for absence. District Cllr Mrs D Rodgers sent her apologies.

25/06/18

Co-Option

On a proposal from Cllr Briggs, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote to co-opt Mark Fuller to fill the vacant seat.

25/06/19

Disclosure of Interests

None

25/06/20

Minutes

On a proposal from Cllr Briggs, seconded by Cllr Hornsey and **RESOLVED** following a unanimous vote that the notes of the Annual Meeting held on 12th May 2025 were approved and signed as the minutes.

25/06/21

Clerk's Report

The Internal Auditor has tendered her resignation and two members of the facilities team have left with a third member leaving this month, all for various personal reasons; a new Facilities Team Lead and one Facilities Assistant have been recruited and will be commencing employment in the next two weeks. We are still advertising for a further Facilities Assistant and Litter Operative. Update on the Music and Arts Festival – ticket sales are going well and all arrangements are in place. The Heritage & Events Committee meeting scheduled for the 16th June is cancelled due to insufficient agenda items, next is on the 21st July.

25/06/22 Finance Matters

- a) Members received details of income and expenditure to 31.3.25 and 30.4.2025.
- Cllr Fletcher reported that firstly, Trading Account year to April shows a comfortable overall surplus which is not untypical within periods 1- 3. As we move forward into P2 & P3 there will be a balancing act as in previous years. Secondly, an apology is in order to those members of the Facilities & Recreation Committee, together with the Deputy Clerk who was in attendance. In that meeting I gave an update of the financial position as at end of May. That report was flawed. Whilst the presentation of the trading account was accurate there was inaccuracy in my reporting of assets and overall balance sheet. This, perhaps, is better explained by the now increased balances which did not show on previous ear marked reserves.
- Highlights include:
- | | | |
|----------------------------|----------|---|
| Village improvements | + £6,000 | |
| Play Areas | +£15,000 | [includes £11000 accrual for Skate Park] |
| Tree Maintenance | +£3,000 | [Year 3 accrual for works at WF bend] |
| Community Projects | +£5,000 | [Village Hall Project Management] |
| | | <i>This has now been paid and will drop out</i> |
| Village Hall redevelopment | +£23,325 | [Agreed transfer of VAT refund] |
- b) On a proposal from Cllr Briggs, seconded by Cllr Mrs Watson it was unanimously **RESOLVED** following a vote that the Annual Governance Statement for 2024/25 was approved as correct and signed by the Chairman and Clerk and will be submitted to the External Auditor
- c) On a proposal from Cllr Briggs, seconded by Cllr Mrs Watson it was unanimously **RESOLVED** that the Annual Accounting Statements for 2024/25 was approved as correct and signed by the Chairman and will be submitted to the External Auditor.
- d) The Internal Auditor's monthly and annual reports were received.
- e) On a proposal from Cllr Mrs Watson, seconded by Cllr Hornsey it was **RESOLVED** following a unanimous vote to ratify the accounts paid:

| | | | |
|-----------------|---------------------------------|---|--|
| 54.50 | WLDC | MPK Waste Management | |
| 14.95 | TV Licensing | Library TV Licence | |
| 422.51 | Lex Autolease | Van lease | |
| 25.00 | KRL Group Ltd | Photocopier charges | |
| 70.60 | Kompan Limited | Parts for play equipment repairs | |
| 745.00 | Draper Memorials | War Memorial cleaning | |
| 340.00 | Machine & Pitch Maintenance Ltd | AGP Sweep/Weed control | |
| 101.91 | Amazon Payments UK Ltd | Craft materials/wall bracket/brushes | |
| 14.72 | Huws Gray Ltd | Materials for water leak repairs | |
| 765.04 | Glendale Countryside Ltd | Village/Churchyard/MPK grass cutting | |
| 4,051.00 | Evans McDowall Architects Ltd | Village Hall redevelopment plans/services | |
| 66.22 | Anglian Water Business Ltd | PO Water charges | |
| 98.30 | E-Quip (Rasen) Ltd | Hammerite paint for benches | |
| 3.99 | Allstar | Admin Fee | |
| 72.50 | Peter Beales Roses | Replacement Jubilee Rose x 3 | |
| 7,450.52 | Wages & Pensions | | |
| 90.00 | Quality Garden Supplies | Bulk bag of topsoil for filling gaps etc. | |
| 15.42 | HSBC | Bank Charges | |
| 162.05 | Mrs J Murray | Petty Cash reimbursement | |
| 13.20 | Allstar | Petrol for mower | |
| 106.80 | Viking | Stationery/cleaning materials | |

| | | |
|-----------------|--------------------------------|----------------------------------|
| 252.20 | Glasdon UK Ltd | Litter bin for R/R Play Area |
| 200.00 | Green Rock Landscapes | Relay slabs on footpath at MPK |
| 503.32 | ENGIE Power Ltd | Christmas Lights Electricity A/c |
| 40.00 | SCIS UK Ltd | IT Repair |
| 3,683.17 | Clear Insurance Management Ltd | Annual Insurance renewal |
| 324.25 | ENGIE Gas Ltd | MPK/Library Gas A/c |
| 62.97 | TalkTalk Business | Telephone/Broadband |
| 52.24 | Hutchison 3G UK Ltd | Office/Staff mobile phones |
| 858.98 | ENGIE Power Ltd | MPK/Library Electricity A/c |
| 162.79 | ENGIE Power Ltd | PO Electricity A/c |
| 6.00 | Unity Trust Bank | Bank Charges |

25/06/23 Planning

- a) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.
- b) Comments/observations on the following planning applications:
WL/2025/00440 – 28 The Barn, Sudbeck Lane – Planning Application for single storey extension and skylight to front roof – no comments/observations
WL/2025/00492 – Land off Prebend Lane – Application for approval of reserved matters of appearance, landscaping, layout and scale, for residential development of 278no. dwellings (comprising 263 open market dwellings and 15 affordable dwellings); and approval of reserved matters of scale only for 72 specialist retirement units, following outline planning permission 131681 granted 04 September 2015 being variation of condition 1 of planning permission 143979 granted 9 February 2022 – design changes – no comments/observations
WL/2025/00535 – 16 Keepers Close – Application for proposed first floor extension – no comments/observations

25/06/24 Reports and Notes of Meetings

Village Hall Trust Committee – nothing further information at this time, they held their AGM last week and a further meeting has been arranged with the Trustees; will report at next meeting.
Christ's Hospital Endowment Trust – No meeting has taken place since January.
Welton Moncé Family Twinning Group – No meeting has taken place.
Heritage & Events Committee held on 12th May 2025
Facilities & Recreation Committee held on 2nd June 2025

25/06/25 Councillors' Reports

Cllr Lowen reported that a member of staff had scraped the van into the barrier and damaged the sensor – waiting for the insurance company to deal with the claim.
Cllr Powell thanked everyone for the lovely anniversary card to him and his wife celebrating their Diamond Wedding.
Cllr Mrs Watson reported that the Pinfold is looking a little unsightly; this will be remedied once new staff have started.

Signed: Date:
Chairman, Welton-by-Lincoln Parish Council