

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 14th July 2025 at 7.30pm.

Present: Cllrs G Briggs (Chairman), Mrs M Chapman (Vice-Chairman), R Fletcher, M Powell, N Hornsey, Mrs C Grimble, D Pikett, M Fuller, R Lobley, Mrs S Watson and C Seal

Clerk: Mrs J Murray

Also Present: 2 members of the press and 2 members of the public

A public participation session took place prior to the official start of the meeting.

25/07/10 Chairman's remarks

The Chairman reported that he had attended a meeting with the Village Hall Trustees and will report at agenda item 9. A big thank you to the office staff for organising a successful Music and Arts Festival which was well attended and to the facilities team and councillors that helped out.

25/07/11 Apologies

On a proposal from Cllr Mrs Chapman, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Lowen and Bailey having considered and accepted their reasons for absence. District Cllrs Mrs D Rodgers and P Swift sent their apologies.

25/07/12 Disclosure of Interests

None

25/07/13 Minutes

On a proposal from Cllr Briggs, seconded by Cllr Mrs Chapman and **RESOLVED** following a unanimous vote that the notes of the meeting held on 9th June 2025 were approved and signed as the minutes.

25/07/14 Clerk's Report

Our Facilities team is now complete with a new Facilities Team Lead, two Facilities Assistants and a Litter Operative.

25/07/15 Finance Matters

- a) Members received details of income and expenditure to 30.6.2025.
- b) On a proposal from Cllr Seal, seconded by Cllr Hornsey it was **RESOLVED** following a majority vote (10 for, 1 against) to agree the attendance of the Clerk and Administration Assistant at the SLCC National Conference in October.
- c) The Internal Auditor's report was received.
- d) On a proposal from Cllr Briggs, seconded by Cllr Hornsey it was **RESOLVED** following a unanimous vote to ratify the accounts paid:

54.50	WLDC	MPK Waste Management
14.95	TV Licensing	Library TV Licence
422.51	Lex Autolease	Van lease
25.00	KRL Group Ltd	Photocopier charges
12.00	The Window Cleaner	PO Windows
42.00	Viking	Stationery
130.00	AC Alarms	MPK Fire Alarm/Lights service
26.03	Anglian Water Business Ltd	Allotment Water charges
463.00	Broxap Limited	Litter Bin
50.00	M Farrer	Refund of Cleaning Deposit
342.92	Welton Village Hall	Hire of Hall for APM/Farmers' Market
16.65	ESPO	Cleaning materials
325.00	Daniel Charles Surveys Ltd	V/Hall - Topographical Survey & Drawing
51.14	Amazon Business Payment	Frames/Strimmer Line/Stain spray etc.
902.32	Glendale Countryside Ltd	Village/Churchyard/MPK/R/R grass cutting
470.00	Agri.Cycle Limited	Memorial Bench - Payment reimbursed
750.00	Midnight Mango Ltd	Ranagri - Festival Artist
4,564.00	HMRC	PAYE/Ni due to 5.6.25
3.99	Allstar	Admin Fee
100.00	Canva	Subscription renewal
7,563.33	Wages & Pensions	
99.96	Toolstation	PPE Workboots x 2
51.77	Cromwell Tools	PPE Workboots
62.97	TalkTalk Business	Telephone/Broadband
58.72	ENGIE Power Ltd	Christmas Illuminations Electricity A/c
200.00	Welton & Dunholme Methodist	Room Hire for Festival
1,510.00	Rudies Roots Nurseries Ltd	Floral Displays Planting/Watering
9.89	Amazon Payments UK Ltd	PPE Backpack
37.25	Firestop Services Ltd	PO Annual Fire Extinguisher Check
450.00	SLCC	CiLCA Registration - H Bell
1,050.00	Rebel Productions Ltd	ABBA Tribute Band for Festival
52.76	ESPO	Cleaning materials
4,015.77	Gallagher Insurance Ltd	Van Insurance Renewal
150.00	Bentley Hotel & Spa	Accommodation for Festival
12.17	HSBC	Bank Charges
95.58	ENGIE Gas Ltd	MPK/Library Gas A/c
52.24	Hutchison 3G UK Ltd	Office/Staff mobile phones
579.39	ENGIE Power Ltd	MPK/Library Electricity A/c
106.26	ENGIE Power Ltd	PO Electricity A/c
6.00	Unity Trust Bank	Bank Charges
32.00	The Window Cleaner	PO Windows & Cladding to rear
150.00	Mr Twists	Ballon Modelling for V/Fete
175.00	Blockfree Services	Portable toilets for V/Fete
93.73	Viking	Cleaning materials/Catering
150.00	Christina Laroque	Ukulele Band for V/Fete
140.00	RBS Ltd	Training - E/M Reserves
2.00	Allstar	Admin Fee
1,085.00	Machine & Pitch Maintenance	AGP Sweep/Deep Clean
104.59	The Site Supply Company Ltd	PPE Hi Vis Jackets

25/07/16 Planning peaceful

- a) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.
- b) Comments/observations on the following planning applications:

WL/2025/00604 - The Black Bull, Lincoln Road - Application for outdoor bar and covered seating area

A number of local residents whose properties surround the Black Bull both at the rear and on Lincoln Road had raised their concerns with the PC that an outdoor bar would increase the number of people sitting outside and that noise levels would be escalated, particularly if music or live bands were playing in that area. Residents had confirmed that noise from the pub could be heard as far along as to the village pump, by properties that surrounded the Village Green and on the playing field off Ryland Road. If this application were to be granted it would adversely impact upon their health, wellbeing and enjoyment of peaceful time outside in their gardens.

On a proposal from Cllr Powell, seconded by Cllr Hornsey following a majority vote (7 for, 2 against and 2 abstentions) it was **RESOLVED** that the PC cannot support this application on the basis of environmental health and concerns for the increased noise.

WL/2025/00698 – 77 Ryland Road – Application for replacement roof including roof lift to create additional living space – No comments/observations

WL/2025/00701 – Land North of Poachers Rest – Application to erect 105no dwellings including access, hard and soft landscaping, drainage and associated works and infrastructure - No comments/observations

25/07/17 Reports and Notes of Meetings

Amenities & Services Committee held on 23rd June 2025

25/07/18 Village Hall Redevelopment

Cllr Briggs updated members on the current situation with the transfer of the Village Hall to the Parish Council and proposed that the PC takes on the full ownership and management of the Village Hall facility, this was seconded by Cllr Fuller and unanimously **RESOLVED** following a vote. (A copy of the full report is appended to these minutes)

25/07/19 Council and Committees

- a) On a proposal from Cllr Briggs, seconded by Cllr Hornsey, it was **RESOLVED** following a unanimous vote to appoint Cllr Fuller as a member of the Amenities & Services, Facilities & Recreation and Planning & Development Committees.
- b) Cllrs Seal and Lowen were appointed to the Appeals Panel; to nominate a third member – the matter was deferred to the next meeting.

25/07/20 Councillors' Reports

Cllr Powell reported that a number of potholes have been filled on Prebend Lane, but there are many more that still need to be done.

25/07/21 On a proposal from Cllr Mrs Chapman, seconded by Cllr Hornsey, it was unanimously **RESOLVED** following a vote to resolve to exclude the public and press, in accordance with the Public Bodies (Admissions to Meetings) Act 1960, to allow consideration to be given to the following employment matter:

25/07/22 Personnel Matters:

Recommendation from the Employment & Personnel Committee:

Cllr Briggs reported on the Committee's deliberations and recommendation relating to the re-evaluation of the Administration Assistant's role. The necessary and planned evolution of the role had included co-ordination of the new Neighbourhood Plan, development of an Emergency Plan, organisation of the Music and Arts Festival, and lead on social media and website postings; all of which were in addition to the current job description. The matter had been discussed and it was agreed that the role should be redefined and upgraded to that of Assistant Clerk. A new contemporary job description would be written to consolidate those additional activities and when the transfer of the village hall occurred, the new role would incorporate whole site administration, including bookings, invoicing, maintenance and PR etc.

On a proposal from Cllr Briggs, seconded by Cllr Mrs Grimble, following a unanimous vote it was **RESOLVED** to formalise the Administration Assistant's role into that of Assistant Clerk, consistent with the increased duties she has taken on and consolidate these into a new Job Description together with the increase in payscale to SP21.

Signed: Date:
Chairman, Welton-by-Lincoln Parish Council