The Annual Meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 11th May 2026 at 7.30pm

Present: Cllrs G Briggs (Chairman), R Lobley, Mrs S Watson, M Powell, R Fletcher, A Lowen, Mrs C Grimble, D Pikett and A Bailey

Clerk: Mrs J Murray

Also Present: 1 member of the press

A public participation session took place prior to the official start of the meeting.

26/05/01 Election of Chairman
Cllr Briggs was elected Chairman and signed the Declaration of Acceptance of Office.

26/05/02 Election of Vice-Chairman
Deferred to the next meeting.

26/05/03 Chairman's Welcome and opening remarks
The Chairman welcomed everyone to the meeting and apologised for not being available to attend the Annual Parish Meeting due to illness and thanked Cllr Mrs Chapman for standing in. He reported that he had attended Equality & Diversity and Chairman online training sessions; he remarked that he and the Clerk had attended face to face Chairman & Clerk training in 2025 and the online training had been a worth while refresher. He also thanked the office and facilties teams for a successful May Fair.

26/05/04 Apologies
On a proposal from Cllr Briggs, seconded by Cllr Powell, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Mrs Chapman, Fuller and Hornsey having considered and accepted their reasons for absence. Cllr Seal was absent with no apologies given. District Cllr Mrs D Rodgers sent her apologies.

26/05/05 Disclosure of Interests
None

26/05/06 Minutes
On a proposal from Cllr Mrs Grimble, seconded by Cllr Mrs Watson and **RESOLVED** following a unanimous vote that the notes of the meeting held on 13th April 2026 were approved and signed as the minutes.

26/05/07 Clerk's Report
The Clerk had nothing to report on this occasion.

26/05/08 Financial

a) Members received details of income and expenditure to 31.3.26 and 30.4.26.
Cllr Fletcher gave a year end report:

End of year accounts have now been finalised to now account for accruals and late invoicing. The following is the detail of those accounts:

Administration attracted additional income of some £8.5k broken down as
£5.5k increase to bank account interest with the Clerk moving around balances between higher interest accounts, £1750 refund of vehicle insurance due to under 25 year old no longer employed and £1375 'other' income streams
Staffing costs have seen an overspend of £14k due to the realignment of Admin (£4k) and facilities team hours and pay (£10k).
Facilities & Recreation has seen income rise by £3.6K. Unfortunately, expenses went over budget by £5k of which £4500 was due to the increase in electricity costs.
Amenities and Services has seen, more or less, a balancing of books.
Heritage & Events has seen an increase of income amounting to £791 with an underspend of £3.6k producing an overall betterment of £4.4k
Library has seen £962 betterment to budget.
With several accruals throughout the year the updated end of year position is a positive figure of £2396, somewhat lower than previous forecasts. However, this figure is influenced by having transferred £20k into ear marked reserves, namely: Play Areas - £7500, Skate Park Project - £7500 and Community Projects - £5000
Total earmarked reserves have risen from £238k in P11 to £273k at year end, an increase of £35K (inclusive of the budgeted annual £15k into AGP Sinking Fund)
Bank account balance stands at £294K. Therefore, bank balance less earmarked reserves (excluding sinking fund) equates to a year end betterment of £21k thus achieving our target.

b) On a proposal from Cllr Lobley, seconded by Cllr Powell it was unanimously **RESOLVED** following a vote that the Annual Governance Statement for 2025/26 was approved as correct and signed by the Chairman and Clerk and will be submitted to the External Auditor

c) On a proposal from Cllr Briggs, seconded by Cllr Mrs Grimble it was unanimously **RESOLVED** that the Annual Accounting Statements for 2025/26 was approved as correct and signed by the Chairman and will be submitted to the External Auditor.

d) **CIL Monies** - On a proposal from Cllr Mrs Grimble, seconded by Cllr Lowen it was **RESOLVED** by a unanimous vote that CIL monies can be used to purchase a replacement 2 seater swing at Manor Park.

e) On a proposal from Cllr Briggs, seconded by Cllr Mrs Watson, it was unanimously **RESOLVED** following a vote to ratify the accounts paid.

57.10	WLDC	MPK Waste Management
12.97	TV Licensing	Library TV Licence
422.51	Lex Autolease	Van lease
129.99	Findel	Crocodile Wall Toy for Library
146.94	BNP Paribas Leasing Solutions	Photocopier lease
80.00	North Kesteven DC	MPK Non-domestic rates
729.30	North Kesteven DC	PO Non-domestic rates
43.33	Boston Seeds	Wild flower seeds
1,453.50	JAM Print Design & Printing Ltd	Festival Brochure design & printing
66.65	Trade UK	Traffic Cones
89.77	Welton Village Hall	APM/Farmers' Market Hall Hire
350.00	Vision ICT Ltd	SSL Certificates/.gov e-mail accounts
12.00	The Window Cleaner	PO Windows
199.10	The Home Assistant	MPO/PO Cleaner
220.00	Gateway Automation Ltd	MPK Barrier service

375.00	Ian Moore Contracting Ltd	Tree felled at Lagoon area
1,572.74	LALC	ATS Fee/Annual Subs/Training events
477.50	SLCC	Annual membership fee/Training
150.00	War Memorial Flower Fund	Annual Grant
727.81	Glendale Countryside Ltd	Village/MPK Grass cutting
512.00	RBS Ltd	IT Accounts Annual fee
118.53	Anglian Water Business Ltd	Allotments/PO Water charges
70.11	nPower Business Solutions	Victorian Streetlights on V/Green
600.00	PT Distribution	Festival Brochure distribution
58.72	Engie Power Ltd	Christmas Illuminations
3.54	Equip Global Supplies Ltd	Shackle for play equipment repair
250.00	Welton & Dunholme Methodist Cl	Hire of room for Festival events
160.21	Amazon Business	Various items
46.87	Allstar	Fuel for van
25.00	IT@Spectrum Limited	Photocopying/Printing charges
9,931.75	Wages & Pensions	
102.81	Viking	Stationery/cleaning materials
497.50	Murder 57 Bespoke Events Ltd	Festival - Murder Mystery Night
440.00	The Home Assistant	MPK/PO Cleaner
97.05	Amazon Business Payments	Various items
900.00	Mundys	Valuation of PC properties
50.00	M Bateman	Refund of security deposit for MPK Hir
50.00	DS Window Cleaning Services	MPK Windows
59.90	TalkTalk Business Direct	Telephone/Broadband
5.48	HSBC	Bank charges
390.10	ENGIE Gas Ltd	MPK Gas A/c
44.87	Allstar	Fuel for van
54.56	Hutchison 3G UK Ltd	Office/Staff mobile phones
1,146.33	ENGIE Power Ltd	MPK/Library Electricity A/c
359.63	ENGIE Power Ltd	PO Electricity A/c
3,474.23	HMRC	PAYE/NI due to 5.5.26

26/05/09 Planning

a) Cllr Powell read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.

b) Comments/observations on the following planning application:

WL/2026/00347 – 26 Roselea Avenue – Application for the installation of an air source heat pump

WL/2026/00396 – Land at Eastfield Lane - Application for approval of reserved matters to erect 109no. dwellings considering appearance, landscaping, layout and scale following outline permission WL/2024/00024 (146801) granted 19th December 2024.

WL/2026/00397 – Lincoln City Football Club Elite Performance Centre Heath Lane – Application for erection of 4.5m high enclosure around training pitch.

26/05/10 Council and Committees

The following were reviewed by the council:

a) Appointment of new Committees – On a proposal from Cllr Briggs, seconded by Cllr Mrs Grimble, it was unanimously **RESOLVED** following a vote that a new Village Hall Committee is formed consisting of a minimum of three councillors plus representatives from users.

b) On a proposal from Cllr Briggs, seconded by Cllr Lowen, it was unanimously **RESOLVED** following a vote that Committee's Terms of Reference were received with no amendments required together with the draft for the new Village Hall Committee; it is a working document and amendments may be made as the operation dictates.

c) On a proposal from Cllr Briggs, seconded by Cllr Lowen, it was **RESOLVED** following a unanimous vote that the following members are elected to committees:

Councillor	Amenities & Services	Employment & Personnel	Facilities & Recreation	Governance & Finance	Heritage & Events	Planning & Development	Village Hall
BAILEY, A	X		X			X	
BRIGGS, G		X	X	X	X		X
CHAPMAN, Mrs M				X	X	X	
FLETCHER, R		X	X	X			X
FULLER, M	X		X			X	
GRIMBLE, Mrs C		X			X	X	
HORNSEY, N	X	X	X	X	X	X	
LOBLEY, R	X				X	X	
LOWEN, A	X		X	X			
PIKETT, R	X	X	X	X	X	X	X
POWELL, M	X			X		X	
SEAL, C				X			
WATSON, Mrs S	X	X			X		

d) On a proposal from Cllr Briggs, seconded by Cllr Lowen, after a unanimous vote the following items were **RESOLVED**:

Committee Chairmen:

Amenities & Services Committee – Cllr Pikett
Employment & Personnel – Cllr Fletcher
Facilities & Recreation – Cllr Lowen
Governance & Finance – Cllr Fletcher
Heritage & Events – Deferred to the next meeting
Planning & Development – Cllr Powell

e) **Election of Representatives on local groups and organisations:**

Welton Moncé Family Twinning Group – Cllrs Mrs Chapman and Briggs
Christs' Hospital Endowment Trust – Cllrs Lobley, Briggs, Mrs Chapman and Mrs Watson
Footpaths Co-ordinator – Cllr Mrs Watson
Tree Warden – Cllr Powell

f) Delegation arrangements to committees and staff to remain unchanged.

g) No amendments to Standing Orders and Financial Regulations.

h) On a proposal from Cllr Briggs, seconded by Cllr Lobley, it was **RESOLVED** following a unanimous vote to Adopt the General Power of Competence as per the Localism Act 2011.

i) The updated Assets Register was received.

j) The Risk Management Register was received.

k) It was agreed that the arrangements for insurance cover in respect of all insurable risks was satisfactory.

l) It was agreed to continue the annual subscriptions to NALC/LALC and the Clerk's membership of the SLCC.

m) The Council's complaints procedure was noted.

n) The Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation were noted.

o) The Council's policy for dealing with the press/media was noted.

p) The Council's current policies, risk assessments and procedures were reviewed, and will be updated and added to as and when required.

q) Cllrs Mrs Watson and Lowen were appointed to the Appeals Panel; a third member will be appointed at a future meeting.

26/05/11 Reports and Notes of Meetings

Village Hall Trust Committee – reported at April meeting, AGM is being held on 1st June.
Christ's Hospital Endowment Trust – No meeting has taken place.
Welton Moncé Family Twinning Group – No meeting has taken place.
Heritage & Events Committee held on 20th April 2026

26/05/12 Ryland Road Playing Field

Youths on bicycles have been cycling around the play area causing concern to members of the public. Fencing the area was suggested as the WS&SC will be erecting a picket fence and it could be considered to continue this around the whole area. Consider when budgeting for 2027/28. On a proposal from Cllr Briggs, seconded by Cllr Lowen following a unanimous vote it was **RESOLVED** to print and laminate posters to be displayed at the entrances.

26/05/13 Councillors' Reports

Cllr Lowen thanked the team for organisning a successful and well attended May Fair.
Cllr Powell remarked that drivers are not signalling when turning.
Cllr Mrs Watson reported that she had attended a Councillor's Refresher training session at LALC which she had found very useful.

Signed: …… Date:……
Chairman, Welton-by-Lincoln Parish Council