

## **AGENDA ATTACHMENTS/REPORTS 13.1.25**

Please note that in accordance with statutory requirements it is important that you notify the Clerk as early as possible if you are unable to attend any meeting. This is to avoid an inadvertent casual vacancy arising through a Councillor's failure to attend a meeting for six months. Your reasons for absence should be given to the Clerk in order that the Council can decide on whether or not to approve the absence. Reasons for absence will be kept confidential as necessary, but it is a legal requirement that the minutes must record the Council's approval, or not, for absence, in accordance with Section 85 of the Local Government Act 1972 (as amended).

### **4. Notes of the meeting held on the 9<sup>th</sup> December 2024 - (Gold paper)**

### **5. Reports from District Councillors at meeting**

### **6. Clerk's Report:**

At meeting

### **7. Financial:**

- a) Details of Income & expenditure to 31.12.24 **(Green paper)**
- b) Precept Demand – agreed at November meeting
- c) Amending the van insurance to include a younger member of staff. – approx. cost £
- d) Internal Auditor's report **(Pink paper)**
- e) List of accounts paid **(Pink paper)**

### **8. Planning: (Yellow paper)**

- a) Planning report to 6.1.25
- b) Comments/observations
- c) Copy of request from Stokes and proposed location
- d) Proposed waiting restrictions to be imposed by LCC on Manor Lane – see attached email
- e) Copies of correspondence from WLDC regarding the transfer of land off Prebend Lane.

### **11. Reports and notes of meetings from Councillors:**

No Committee meetings were held in December

### **12. Council & Committees:**

- a) 80th Anniversary of VE Day on 8 May 2025 – see attached information – waiting to hear if a Bank Holiday is to be allocated either in May or August.
- b) Cllr Greenway resignation
- c) Adopt the following statutory policies – attached/available to view in the office:
  - Dignity at Work Policy
  - Flexible Working Policy
  - Maternity Leave and Pay Policy
  - Paternity Leave and Pay Policy
  - Pensions Policy
  - Sexual and General Harassment Policy
  - Shared Parental Leave Policy