

## **AGENDA ATTACHMENTS/REPORTS 12.5.25**

Please note that in accordance with statutory requirements it is important that you notify the Clerk as early as possible if you are unable to attend any meeting. This is to avoid an inadvertent casual vacancy arising through a Councillor's failure to attend a meeting for six months. Your reasons for absence should be given to the Clerk in order that the Council can make a decision on whether or not to approve the absence. Reasons for absence will be kept confidential as necessary, but it is a legal requirement that the minutes must record the Council's approval, or not, for absence, in accordance with Section 85 of the Local Government Act 1972 (as amended).

### **6. Notes of the Full Council meeting held on the 14<sup>th</sup> April 2025 (Gold paper)**

### **7. Clerk's Report:**

The finances for the year end 31.3.25 have not yet been finalised and will be available at the next meeting in June.

### **8. Financial:**

- a) Details of Income & expenditure to 31.3.25 (Green paper)
- b) Internal Auditor's report (Pink paper)
- c) Lists of accounts paid (Pink paper)

### **9. Planning: (Yellow paper)**

Planning report to 6.5.25

### **10. Council and Committees: (Cream paper)**

Any documents relating to items a) – s) not included in this pack, please refer to documents previously issued to you or those that can be found on the website: [www.welton-by-lincoln-pc.gov.uk](http://www.welton-by-lincoln-pc.gov.uk)

If there are any documents you wish to view, please call into the Parish Office during opening hours or request a copy by e-mail or hard copy from the Clerk.

- a) Appointment of new Committees
- b) Refer to Committee Terms of Reference (Copy attached)
- c) Please complete the Committee Structure sheet **and return to me before or at the meeting**
- d) Election of Committee Chairmen
- e) Representatives on local groups and organisations – copy of current members
- f) Delegation arrangements – see Committee Terms of Reference

#### **g) Standing Orders**

Updated Model Standing Order 18 further to the recent changes to procurement legislation and to ensure consistency with NALC's Model Financial Regulations. The changes are to 18.a.v, 18.c, 18.d and 18.f of the 2022 version.

Model Standing Order 14 has also been updated to better reflect Code of Conduct requirements. MSO 14.a-c have been removed.

It will also have changes to the language in the document so it uses gender-neutral terms. This is in line with NALC policy and the Civility and Respect project

#### **Financial Regulations**

The regulations were updated because of The Procurement Act 2023 and The Procurement Regulation 2024, which came into force last week. The changes are to Model Financial Regulations 5.4, 5.7 and 5.11. Regulation 5.4 now says:

*For a contract for the supply of goods, services or works where the estimated value will exceed the thresholds set by Parliament, the full requirements of The Procurement Act 2023 and The Procurement Regulations 2024 or any superseding legislation ("the Legislation"), must be followed in respect of the tendering, award and notification of that contract.*

In Regulation 5.7, the phrase "public contract" (which now only applies above the thresholds) has been replaced and the word "advertising" has been replaced by "invitations and notices":

For contracts estimated to be over £30,000 including VAT, the council must comply with any requirements of the Legislation regarding the publication of invitations and notices.

Please note that from 24 February all notices must now be posted on Find-Tender, not Contracts Finder. Footnote 1 in the model has been removed. Posting an invitation on Contracts Finder is no longer compliant with the law. This is not required where a council has invited specific firms rather than publishing an open invitation. Pre-24 February invitations are still on Contract Finder and do not need to be moved.

In Regulation 5.11, the phrase “*into smaller lots*” has been removed, because there is now a duty to consider splitting above threshold contracts into lots and the words here could be confusing. It has been reduced to:

*Contracts must not be split to avoid compliance with these rules.*

- h) GPC – criteria has been met
- i) Assets Register – updated copy attached
- j) Summary of current insurance cover – long term agreement ends in May 2027 (copy attached)

**Please Note:** In respect of any Insured Person who at the commencement of the current Period of Insurance is between the ages of 76 and 85 years the amounts stated in Items 1 and 2 of the Scale of Compensation are each reduced to £10,000. Over 85 years is not covered.

- k) Council and employees’ memberships of other bodies

**Current memberships:**

**Council** – National/Lincolnshire Association of Local Councils (NALC & LALC)

**Clerk** – Society of Local Council Clerks (SLCC)

- l) – o) The Council’s complaints procedure, procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 and all other current policies – if anyone would like a copy either by e-mail or a hard copy, please let me know before the meeting, copies can be viewed in the policies file in the office and on the website.
- p) Appoint members to the Appeals Panel (3 members)
- q) Meetings schedule for July – Dec 2025
- r) Request from St Mary’s Primary Academy:

*“Next year our school will be celebrating its 200<sup>th</sup> year and we wanted to include the parish council in our plans. We know there is a lot of knowledge regarding the village and we would like to be able to share that as a community. We will be holding events during the academic year and wanted to see if you would like to be involved in this.”*