



The Welton Parish Council Office, 7 Lincoln Road,
Welton, Lincolnshire, LN2 3HZ
Tel & Fax : 01673 860336
email : clerk@welton-by-lincoln-pc.gov.uk
www.welton-by-lincoln-pc.gov.uk

The **Annual Meeting of the Parish Council** will be held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton, LN2 3PA on **Monday 11th May 2026 at 7.30pm**. The meeting is open to the public. Prior to the start of the meeting, time will be allowed for members of the public to ask questions or make short statements to the Council. Items not on the agenda will not be debated, but if appropriate, will become an agenda item at the next appropriate meeting.

AGENDA

1. Election of Chairman and sign the declaration of acceptance of office.
2. Election of Vice-Chairman and sign the declaration of acceptance of office.
3. Chairman's welcome and opening remarks.
4. To resolve to accept apologies and reasons for absence.
5. **Disclosure of pecuniary interests**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
6. To approve as a correct record the notes of the meeting held on the 13th April 2026 and authorise the Chairman to sign as the official minutes.
7. **Clerk's Report**
8. **Financial:**
 - a) To receive details of income and expenditure to 31.3.26.
 - b) To approve and sign the Council's Annual Governance Statement for the 2025/2026 Annual Return for the financial year ended 31.3.26 prior to submission for external audit.
 - c) To approve and sign the Council's Annual Accounting Statements for the 2025/2026 Annual Return for the financial year ended 31.3.26 prior to submission for external audit
 - d) To agree that CIL monies (£5,481.71) can be used to purchase a replacement 2 seater swing at Manor Park; it was identified in the annual play inspection report that the wood is rotting and the chains do not meet current safety requirements.
 - e) Ratification of accounts paid in April. (List circulated)
9. **Planning:**
 - a) To receive comments/observations on planning applications submitted to WLDC – list circulated.

- b) To make comments/observations on the following planning applications:
WL/2026/00347 – 26 Roselea Avenue – Application for the installation of an air source heat pump
WL/2026/00396 – Land at Eastfield Lane - Application for approval of reserved matters to erect 109no. dwellings considering appearance, landscaping, layout and scale following outline permission WL/2024/00024 (146801) granted 19th December 2024.
WL/2026/00397 – Lincoln City Football Club Elite Performance Centre Heath Lane – Application for erection of 4.5m high enclosure around training pitch.

10. Council and Committees:

- a) Appointment of any new committees;
- b) Review Terms of Reference for committees;
- c) Appointment of members to committees;
- d) Elect Chairmen of committees;
- e) Elect representatives on local groups and organisations and review arrangements for reporting back.
- f) Review of delegation arrangements to committees and staff;
- g) Review and adopt Standing Orders and Financial Regulations following updates;
- h) To adopt the General Power of Competence as per the Localism Act 2011;
- i) Review the Assets Register;
- j) Review of the Council's risk management arrangements;
- k) Confirmation of arrangements for insurance cover in respect of all insurable risks;
- l) Review of the Council's and staff subscriptions to other bodies;
- m) Review the Council's complaints procedure;
- n) Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation;
- o) Review of the Council's policy for dealing with the press/media;
- p) Review the Council's current policies and procedures;
- q) Appoint members to the Appeals panel;

11. To receive reports and notes of meetings from Councillors:

Councillors are requested to report from meetings they have attended on outside bodies and other organisations at which they have represented the Council including the Village Hall Trust Committee, Welton Moncé Family Twinning Group and Christ's Hospital Endowment Trust. Heritage & Events Committee held on 20th April 2026.

12. Ryland Road playing field

To consider solutions to prevent cyclists riding through the play equipment and take any action required.

13. Councillors' Reports:

Councillors' reports and items for inclusion on the next agenda: Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. *Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*

Julie Murray

Julie Murray, PSLCC
 Clerk to Welton-by-Lincoln Parish Council
 5 May 2026