

A meeting of Welton-by-Lincoln Parish Council was held in the Pavilion, Manor Park Sports Club, Hackthorn Road, Welton on Monday 14th September 2026 at 7.30pm.

Present: Cllrs G Briggs (Chairman), Mrs M Chapman (Vice-Chairman), R Fletcher, R Lobley, A Lowen, Mrs C Grimble and A Bailey

Clerk: Mrs J Murray

Also Present: 1 member of the press

A public participation session took place prior to the official start of the meeting.

26/09/01 Chairman's remarks

The Chairman welcomed everyone back after the summer break. He reported that he had attended meetings with the Clerk during the summer recess. One had been with Steve Gibson, Cricket Club, to receive an update and set a date for the next DIG meeting (5th October). The second was attendance at the Lincoln North Rural Partnership Board hosted by Bryn Joslin, the Community Connector for the area. The Board brings together local organisations working across Lincoln North Rural, with each meeting focusing on a different cluster of villages and making sure people know where to turn when they need help. This was the first of what is planned to be quarterly meetings. They are supported by the NHS Mental Health Team. Welton would host a meeting of the Board in December.

The Chairman advised of the resignation of Mark Fuller and read out his email which commended the work of the Council, colleague Councillors and what is achieved in the Parish.

Catherine Bartlett, the new Administration Assistant was introduced to members.

26/09/02 Apologies

On a proposal from Cllr Briggs, seconded by Cllr Mrs Grimble, it was unanimously **RESOLVED** following a vote to accept apologies from Cllrs Powell, Mrs Watson, Hornsey and Pikett having considered and accepted their reasons for absence. Cllr Seal was absent with no apologies given. County Cllr Mrs J Smith and District Cllr Mrs D Rodgers sent their apologies.

26/09/03 Disclosure of Interests

None

26/09/04 Minutes

On a proposal from Cllr Mrs Chapman, seconded by Cllr Lobley and **RESOLVED** following a unanimous vote that the notes of the meeting held on 13th July 2026 were approved and signed as the minutes.

26/09/05 Clerk's Report

None on this occasion.

26/09/06 Finance Matters

- a) Members received details of income and expenditure to 31.8.2026.
- b) The RFO had investigated various accounts and interest rates and recommends transferring funds into a new 45 day Notice Deposit Account with the Hinckley & Rugby Building Society and on a proposal from Cllr Briggs, seconded by Cllr Lobley and following a unanimous vote it was **RESOLVED** to agree this action.

- c) A request from Lincoln & Lindsey Blind Society for a financial contribution has been received and the matter was deferred until a copy of their accounts is received.
- d) An amendment to Section 1 Assertion 4 of the AGAR for the financial year ending 31st March 2026 is required due to an error on the prior year's AGAR certificate, an 'other' matter was issued for not correctly complying with the provision of public rights in 2024/25 and as a result the council should have ticked no to Section 1 Assertion 4 in this year's submission. However, as it was noticed that this was not properly conveyed in the prior year report, the auditor is offering the council the chance to amend this assertion and on a proposal from Cllr Briggs, seconded by Cllr Lobley it was **RESOLVED** following a unanimous vote to make the amendment. The RFO duly carried this out and the form was initialled by the Chairman and RFO.
- e) The Internal Auditor's report was received.
- f) On a proposal from Cllr Mrs Chapman, seconded by Cllr Fletcher it was **RESOLVED** following a unanimous vote to ratify the accounts paid.

67.11	Allstar	Fuel for van/machinery
57.10	WLDC	MPK Waste Management
15.45	TV Licensing	Library TV Licence
422.51	Lex Autolease	Van lease
51.66	Allstar	Fuel for van
80.00	North Kesteven DC	MPK Non-domestic rates
33.25	Scothern Nurseries	Summer bedding plants
200.00	Geosphere Ltd	Parish Online Annual subscription
209.00	The Home Assistant	MPK/PO Cleaner
1,513.58	Glendale Countryside Ltd	Village/MPK Grass cutting
295.00	Draper Memorials	Lettering to Dr Richard Smith Memorial
45.44	Anglian Water Business Ltd	PO Water Charges
56.78	Anglian Water Business Ltd	Allotments Water Charges
23.07	Trade UK	Guttering for Library event
167.36	Amazon Payments	Various Items
40.00	S Turner	Music & Arts Festival Act
210.00	T Jones	Music & Arts Festival Workshop
565.00	A Walling	Music & Arts Festival Workshops
1,242.50	D Howarth	Music & Arts Festival Comedy Night
381.90	Welton Village Hall	Music & Arts Festival Hall Hire
275.00	K Waldie	Music & Arts Festival Act
720.00	Purple Robot Ltd	Music & Arts Festival Workshops
120.00	Caledonian Society of Lincoln	Music & Arts Festival Scottish Dancing
220.56	Waddington Military Wives Choir	Music & Arts Festival Act
3.99	Allstar	Admin Fee
176.79	Mrs J Murray	Petty Cash Reimbursement
196.94	BNP Parabas Leasing Solutions Ltd	Photocopier Lease
10,823.60	Wages & Pensions	

6.32	ebay	Switch/lead for shredder
43.09	Allstar	Fuel for van
179.60	WLDC	Pre-application advice fee - Skatepark
56.83	ENGIE Power Ltd	Christmas illuminations
112.50	LALC	Summer Conference x 3 delegates
3,927.55	HMRC	PAYE/NI due to 5.8.26
34.97	Amazon Business Payments	Tea Bags/Toilet Rolls for MPK
65.65	ENGIE Gas Ltd	MPK Gas A/c
59.90	TalkTalk Business Direct	Telephone/Broadband
55.10	Hutchison 3G UK Ltd	Office/Staff mobile phones
562.26	ENGIE Power Ltd	MPK/Library Electricity A/c
88.19	ENGIE Power Ltd	PO Electricity A/c
31.36	IT@Spectrum Limited	Photocopying/Printing charges
2.00	Allstar	Admin Fee
32.00	Timpson	Keys for Manor Park
57.10	WLDC	MPK Waste Management
15.45	TV Licensing	Library TV Licence
422.51	Lex Autolease	Van lease
257.20	Cadbury Gifts direct	Christmas Santa's Grotto Gifts
46.96	Allstar	Fuel for van
80.00	North Kesteven DC	MPK Non-domestic rates
17.00	B Knight & Son Ltd	Bolts
24.95	Defib4Life Ltd	Replacement vinyl for Bleed Kit
418.00	The Home Assistant	MPK/PO Cleaner
988.61	Glendale Countryside Ltd	Village/MPK Grass cutting
353.83	Allen Signs	No Parking signs
12.00	The Window Cleaner	PO Windows
50.00	DS Window Cleaning Services	MPK Windows
63.46	Trade UK	Work Boots/Saw/Chain
327.83	Amazon Payments	Various Items
350.00	Machine & Pitch Maintenance Ltd	AGP Sweep
58.72	Engie Power Ltd	Christmas Illuminations
25.00	IT@Spectrum Limited	Photocopying/Printing Charges
9,739.60	Wages & Pensions	
200.50	FW Architectural Hardware Ltd	MPK keys
3,252.00	P A Newman	Damp proof work to the Parish Office
3,567.97	HMRC	PAYE/NI due to 5.9.26
59.90	TalkTalk Business Direct	Telephone/Broadband
10.05	HSBC	Bank charges
75.87	ENGIE Gas Ltd	MPK Gas A/c
54.56	Hutchison 3G UK Ltd	Office/Staff mobile phones
597.61	ENGIE Power Ltd	MPK/Library Electricity A/c
90.55	ENGIE Power Ltd	PO Electricity A/c
45.42	Allstar	Fuel for van

26/09/07 Planning

- a) Cllr Briggs read out the Planning Report recording applications for consultation and decisions made by WLDC since the last meeting which had been circulated with the agenda.
- b) Comments/observations on the following planning applications:

WL/2026/00700 – Ashfield Cottage, Church Lane - application for proposed garage with garden store and gated entrance along with associated works. No comments.

Trees:**WL/2026/00669 - Land Adjacent to 5 Barnes Wallis Court**

T1 - Ash - Remove SE stem back to main union, requiring one cut of ~350mm. Remove lateral limb at 6m to SW, requiring one cut of ~200mm. Reduce remaining crown spread to SE over garden from 3.5m to 2m, requiring cuts of up to ~75mm. Crown lift over garden to SE from 3.5m to 6m requiring cuts of up to ~75mm. Crown lift whole remaining tree from 2m to 5.5m, requiring cuts of up to ~100mm. T12 of Tree Preservation Order Welton 1986

WL/2026/00766 - Beatrice House, Vicarage Lane - Notice to carry out tree works: T2 Beech – Removal of tree to leave 10ft of trunk. Within the Welton conservation area.

The Publication of the Central Lincolnshire Housing and Economic Land Availability Assessment (HELAA) was acknowledged and received. A response will be made when the areas identified are potentially allocated.

26/09/08 Reports and Notes of Meetings

The Village Hall Management Committee met on the 7th September with the Clerk and Cllr Fletcher in attendance. The transfer to the PC remains with the Solicitors; the difficulty has been with contacting the old trustees and interested organisations to ascertain that they no longer wish to have any involvement in the trusteeship and the suggestion now is that the Solicitors proceed asap. It was reported that there is an outstanding claim regarding electricity produced by the solar panels which has been ongoing for a couple of years and is suspected to be a scam; the matter is being dealt with by Solicitors of the insurance company and it is not expected to be an issue upon transfer to the PC.

Welton Moncé Family Twinning Group – Cllr Briggs had the pleasure of visiting Moncé en Belin for the Family Twinning weekend when a good time was had by all as usual. Charles Mesnil is the new Mayor following elections earlier in the year and he has a team supporting him that were elected as a team and not as individuals.

Christ's Hospital Endowment Trust – No meeting has taken place.

The following Committee meeting notes were read out:

Amenities & Services Committee held on 20th July 2026

Facilities & Recreation Committee held on 21st July 2026

26/09/09 Village Hall

An update was given at 26/09/08

26/09/10 Council and Committees

- a) The Clerk presented a review of Committee Structure and Responsibilities which had been circulated with the agenda. Most concerns related to additional matters adding to the length of the meetings. Tree Warden and Footpath co-ordinator reports could be given at Full Council (FC) as could the discussion of planning applications. It was suggested that fortnightly FC meetings could be held with the various committee items split. The Clerk was asked to map out a plan for the next meeting.

- b) The Terms of Reference for the Village Hall Committee were further reviewed and following few amendments to the number of councillors and quorum; on a proposal from Cllr Briggs seconded by Cllr Lobley it was **RESOLVED** following a unanimous vote that they were adopted.
- c) Cllrs Mrs Chapman and Mrs Grimble were nominated to the Appeals Panel.
- d) Cllr Briggs was added to the team leaders for the Emergency Plan.
- e) Cllr Bailey raised various issues with the revised Environmental Policy and felt the original was more robust, although needed some amendments to wording and should include how water, electricity and gas usage and recycling are measured and include how they are sourced. The policy will be updated and presented at the next meeting for adoption. With regard to water usage during the current temporary hosepipe ban, it was corroborated that operational activities and decisions are made by the office. It was suggested that a Decision Log could be introduced and any critical decision made can be logged.
- f) On a proposal from Cllr Briggs, seconded by Cllr Mrs Chapman it was **RESOLVED** following a unanimous vote that the following policies are adopted:
 - Bereavement and Compassionate Leave Policy
 - Dignity at Work Policy
 - Disciplinary and Grievance policy
 - Information and Data Security Policy
 - Press and Media Policy
 - Publication Scheme
 - Reserves Policy
 - Risk Assessment Policy
 - Whistleblowing Policy

26/09/11 Councillors' Reports
None

26/09/12 Closed Session
On a proposal from Cllr Briggs, seconded by Cllr Mrs Chapman, following a unanimous vote it was **RESOLVED** for the Council to move into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for the following item on employment matters.

26/09/13 Employment Matters
The Assistant Clerk had tendered her notice and left the council's employment on the 31st August. An advertising campaign to recruit a replacement took place after the Clerk had consulted with the Chairman and Cllr Fletcher (Chairman of the Employment & Personnel Committee); following interviews carried out by Cllr Fletcher and the Clerk Catherine Bartlett was offered the position of Administration Assistant working 15 hours a week. On a proposal from Cllr Briggs, seconded by Cllr Lowen, it was **RESOLVED** following a unanimous vote to ratify the appointment.

Signed: Date:
Chairman, Welton-by-Lincoln Parish Council